



Secretariat of ISO/TC 20/SC 13

our date
18 June 2007

our reference
N409

your date

your reference

TO: Principal Delegates, ISO/TC 20/SC 13

FROM: ISO/TC 20/SC13 Secretariat

SUBJECT: Announcement of ISO/TC 20/SC 13 Meeting on 8 October 2007

The 32nd meeting of the ISO/Technical Committee 20/Subcommittee 13 will be hosted by the European Space Agency (ESA) and held in Darmstadt, Germany on 8 October 2007. This meeting will be held in conjunction with the meeting of the Consultative Committee for Space Data Systems Management Council. Preliminary logistics information is available on CCSDS.org.

Attached for your consideration is the Draft Agenda for this meeting. Please provide your comments by 25 June 2007 to Neil Dissinger (neild@aiaa.com).

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael W. Kearney', with a stylized flourish at the end.

Michael W. Kearney
ISO/TC20/SC 13 Chairman

INTERNATIONAL ORGANIZATION FOR STANDARDIZATION · МЕЖДУНАРОДНАЯ ОРГАНИЗАЦИЯ ПО СТАНДАРТИЗАЦИИ · ORGANISATION INTERNATIONALE DE NORMALISATION

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32nd Meeting of ISO/TC 20/SC 13
Hosted by the European Space Agency (ESA)
Darmstadt, Germany
8 October 2007 (13h00 to 17h00)

DRAFT AGENDA

1. Opening of the meeting
2. Roll call of delegates
3. Adoption of the agenda (ISO/TC 20/SC 13/N409)
4. Appointment of drafting committee
5. Report of the secretariat
 - Approval of Draft Minutes of the 31th meeting (Colorado Springs)
 - Review Program of Work
 - Status of Open Action Items of the 31th meeting (Colorado Springs)
6. Report of delegates regarding their member activities
7. Report of delegates regarding SC13 liaison activities
 - 7.1 ISO TC20/SC13 and ISO TC20/SC14 cooperation activities
 - 7.2 Other liaisons
8. New Business
9. Decision on subsequent 33rd SC13 meeting
10. Approval of an initial draft of resolutions and action items
11. Adjourn