



our date  
9 January 2007

our reference  
N397

your date

your reference

TO: Principal Delegates, ISO/TC20/SC13  
FROM: ISO/TC20/SC13 Secretariat  
SUBJECT: Materials for the 31<sup>st</sup> ISO/TC20/SC13 Meeting

The thirty-first meeting of the ISO/Technical Committee 20/Subcommittee 13 will be hosted by the National Aeronautics and Space Administration (NASA) at Colorado Springs, USA on 26 January 2007. This meeting will be held in conjunction with the meeting of the Consultative Committee for Space Data Systems Management Council.

The Secretariat's package is provided for your consideration at the following url:

<http://public.ccsds.org/sites/cwe/cmc/PublicTC20SC13/Forms/AllItems.aspx>

The Secretariat's package includes the following:

1. Draft Agenda
2. Action Item Status from the 2006 Fall meeting
3. SC13 Resolution Report
4. ISO TC20/SC13 Programme of Work
5. Documents concerning liaison with ISO TC20/SC14:
  - SC13/SC14 Cooperation Activity (N377)
  - SC13/SC14 Activity Plan
  - Correspondence with SC14 Chairman (N390)
  - Terms of Reference
6. 2006 Fall ISO TC20/SC13 Meeting Minutes

The Meeting Registration and Logistics information are provided at:

<http://public.ccsds.org/meetings/2007Winter/default.aspx>

Sincerely,

ISO TC20/SC13 Secretariat