

ISO TC20/SC13 ACTION ITEMS from the formal **51st** International Organization for Standardization (ISO) Technical Committee (TC) 20 Subcommittee (SC) 13 on Space data and information transfer systems informal meeting held in **Darmstadt, Germany, 14 Nov. 2017**.

SC13-A-2017-6-1	<p>Candidacy for new Chairmanship of the Subcommittee in 2018. The Secretariat understands that this is a point for discussion during the mid-term CMC/CCSDS teleconference, to be concluded with the appointment of a new Chairman at the next, 51st ISO TC20/SC13 Subcommittee formal plenary meeting, to be held in Darmstadt, Germany, in November 2017.</p> <p>Actionee: Secretariat Due Date: 51st ISO TC20/SC13 meeting. CLOSED.</p>
SC13-A-2017-6-2	<p>Send formal letter of thanks to Mr. of ROSCOSMOS (GOST-R) for the excellent hosting of the 50th ISO TC20/SC13 Plenary Meeting in St. Petersburg, collocated with CCSDS CMC management meetings. Dmitry Barannikov is expected to provide the destination name and address to be used in this letter.</p> <p>Actionee: Secretariat Due Date: Before the 51st ISO TC20/SC13 meeting. CLOSED.</p>
SC13-A-2017-11-1	<p>Consider how to instrument Jean-Marc Soula's (AFNOR) suggestions: 1) That the best situation would be the practice that whenever CCSDS may have a new version of a Recommendation that this new version, at the earliest, may be submitted to ISO TC20/SC13, be it by means of a periodical review, or not; 2) That each update to the Subcommittee PROGRAM OF WORK may also reflect those MOST RECENT REVISIONS of CCSDS that will, also, be submitted for review by ISO TC20/SC13, in the earliest possible opportunity.</p> <p>Actionees: Secretariat Due Date: Before the 52nd Subcommittee meeting.</p>
SC13-A-2017-11-2	<p>Subcommittee P-Members to provide a candidate for the ISO chairperson by the end of November 2017. Then, proceed with election of the provided candidate(s).</p> <p>Actionees: P-Members Due Date: Beginning November 2017 and conclusion of the election as soon as possible in early 2018.</p>
SC13-A-2017-11-3	<p>Eduardo Bergamini, after providing the Plenary of the meeting with some introductory information, took up for himself, for execution in a 1st. opportunity, the formal task to inform the attendees of the Plenary on the correspondence that was exchanged with and the information that was received from Mr. Nick Tongson, Secretary of ISO TC20/SC14, related to the UN COPUOS Forum.</p> <p>Actionee: Chairman, Eduardo Bergamini Due Date: Executed, about three weeks after this meeting.</p>
SC13-A-2017-11-4	<p>As the result of the information and associated correspondence exchanged with Mr. Nick Tongson, ISO TC20/SC13 is yet expected to respond to the Secretary of ISO TC20/SC14 on the participation of ISO in the UN COPUOS Forum.</p> <p>Actionee: Secretary, Dr. James Afarin Due Date: In a 1st opportunity, after execution of SC13-A-2017-11-3.</p>



SC13-A-2017-11-5	<p>Send two letters of thanks, one to ESOC/ESA and the other to DIN recognizing the excellent facilities and the organization that permitted the successful and comfortable realization of the 51st Meeting of the Subcommittee, in Darmstadt, Germany, in 14 November 2017.</p> <p>Actionee: Secretariat</p> <p>Due Date: Before the 52nd meeting of the Subcommittee..</p>
-------------------------	--