# CCSM Telecon/Webex, 04 Oct 2016

# Attendees

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# Agenda/Notes

1. Updates re CESG/CMC
	1. New template will be required for reporting about WG to CESG; no need for WG to concern itself but information input will be checked
	2. Functional resource model TN has been circulated to CESG; some good initial feed back
		1. Formal presentation to be made to CESG at upcoming Rome meeting
		2. Inputs will subsequently be requested from WG chairs prior to Spring/San Antonio meetings
2. Current and draft project updates
	1. All current project definitions have been updated re completion dates/milestones
	2. Draft projects with un-realistic dates have been updated – in particular Service Package project has been reset as the draft definition showed project well underway
		1. Further discussion/planning and resources to be discussed at Rome meetings
3. Action Items Review/Updates
	1. Several actions closed, especially as relates to actions for update of the SOS
4. Rome meetings planning/agenda review
	1. Reviewed the proposed agenda; a couple of adjustments noted
		1. PIF prototype planning to be shifted to later in the week, given that NASA/JPL has identified a prototype resource for the PIF
		2. Discussion with SANA representative for CSSM registries has been requested for Wednesday afternoon
	2. In context of schema organization discussion that current draft PIF XML Schema is out of date re the latest PIF book released by C. Haddow
5. Comments re updated SOS book
	1. Walked through the changes; noted that significant changes are in the SANA consideration material
		1. WG membership requested to review
	2. Noted that the overview diagram carried old label of PDF (Planning Data Format) vs. updated new name of PIF (Planning Information Format)
		1. Action to M. Gnatt to update the overview diagrams
6. Inter-recommendation spreadsheet updates
	1. Walked through the tabs that have been updated – no comments
7. AOB - None.

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# Next Telecon

No more telecon are scheduled in this series; future telecon schedule to be set during the Rome meetings.

[end notes]