**13 Jan 2015 Teleconference Notes**

Attendees:

E. Barkley

D. Bitner

C. Ciocirlan

A. Crowson

J. Chamoun

M. Gnat

C. Haddow

H. Kelliher

U. Müller-Wilm

J. Pietras

P. Pechkam

J. Reinert

K. Tuttle

Agenda

1. Action Items Review
2. Finalization of RID report (to send to those who submitted RIDs)
3. Finalization of SOS prototype test report
4. Finalization of SOS book
	1. Diagram updates
	2. Common request header
	3. Schema namespace decision
5. RFI Inputs
6. AOB

Discussion Summary:

1. Action Items Review
	1. Noted that CNES and NASA SN+ DSN RFI agency inputs still pending; AI deadline extended to January 27, 2015 – AI to be closed at that time.
	2. A reminder to all to look at the current planning information draft and see if 1) there are any event definitions missions and 2) provide inputs on current communications geometry even definitions
2. Finalization of RID report
	1. Exact report section reference needs to be provided to close out response for consolidated RID CSSM-050. (Action to JP Chamoun)
	2. Pending that update, RID report deemed sufficient for release to submitters of RIDs
3. Finalization of SOS prototype report
	1. Analysis produced by M. Gnat, comparing R1 for agency review vs current updated book
	2. Noted that scheduled activity and free time have slightly changed semantics
	3. Action to E. Barkley to look at the two version and render an opinion as to need for prototyping
		1. If prototyping needed agreed that M. Gnat can generate an instance document and send to E. Barkley to determine if what originator of message meant is interpreted properly by recipient
4. Finalization of SOS book
	1. Agreed to go with version 1 of the overall “book map” view
		1. Agreed to revise diagram to indicate accountability output as a result of service package
		2. Agreed to note that arrows are notional workflow (only)
		3. Agreed to revise diagram such that best practices and automation are not confused as “belonging” to the particular columns as currently implied
		4. Action to M. Gnat to produce the 902.x (the .x part) numbers for the suite of SM books given that .1 is SOS, .2 is planning information and .3 is trajectory prediction, with all subsequent numbers based on the roadmap order (per green book)
	2. Common request header
		1. Current UML diagram was deemed as okay (ed note: but subsequent email from E. Barkley)
		2. Re Table 3-2, agreed that table should only introduce parameter defined, not repeat definitions (similar to Blue-1 approach in this regard)
		3. Looking at different information entities..
			1. Agreed that status could be left up to each information entity to define as appropriate
			2. Version # seen as being needed by all information entities
			3. All WG members requested to look at spreadsheet and provide commentary on standard header vs information entities analysis – due next telecon.
	3. Schema namespace decision – not addressed as out of time
		1. All WG member requested to look at email on topic from J. Pietras and provide inputs as soon as possible
5. RFI Inputs – not addressed.
6. AOB -- none

The next telecon is schedule for 27 January 2015.

[end notes]