**25 September 2014 Teleconference Notes**

Attendees:

E. Barkley

D. Bittner

J. Chamoun

C. Ciocirlan

R. George

C. Haddow

H. Kelliher

U. Müller-Wilm

P. Pechkam

J. Pietras

K. Tuttle

Agenda (as adjusted at the teleconference)

1) Action items review

2) Status update with regard to agency reviews for simple schedule of services

3) Review comments for the planning data format draft

4) Review comments with respect to the proposed working group charter update

5) Review comments to respect to the generic file transfer concept

6) London meetings planning

7) Any other business you wish to address

 a) Functional resources model doc generator

Discussion Summary:

1. Action Items Review
	1. A request to the working group membership to check with their appropriate agency representatives with regard to security considerations for protocol selection for GFT; likely candidate is WebDAV
2. Status update with regard to agency reviews for simple schedule of services
	1. RIDs pending for JPL/DSN
	2. ESA review formally underway
3. Comments on planning draft
	1. Standing orders -- noted that this is not an information entity identified in the green book concept
		1. one thread of subsequent discussion is that this may be potentially a reoccurring request to produce planning information on a periodic basis
		2. another thread of discussion is that this intersects with what is planned for the service package request definition
		3. further discussion needed and will occur no later than the London meetings
		4. [editorial note: sub item i , if it is pursued, will need to be sorted out relative to data format specification versus service behavior requirements – at the moment the data format is the goal]
	2. with respect to containing via an overarching “parent” definition versus being able to more freely mix the different types of planning event types, the discussion concluded with an agreement to allow for freely mixing the different event types but noting that examples of how to utilize the data format for presenting event types of the singular type of the provided to assist with subsequent agency reviews
4. Charter update
	1. clarified the scope by explicitly limiting the generic file transfer to terrestrial facilities
	2. agreed that the draft charter can now be submitted to CMC for approval
5. Comment/Walk-Through on the latest generic file transfer concept
	1. No review comments provided
	2. noted that in the absence of any further input that WebDAV is likely to be recommended protocol used for the transfer of data
	3. noted that in the absence for any further input that XFDU is likely to be the recommended metadata/packaging mechanism
6. London meetings planning
	1. Projected to be a very full agenda
	2. in addition to the regular set of projects and anticipated workshop topics with respect to the various projects noted that workshop should include
		1. development of inter-recommendation tracking facility
		2. capturing of the various extensibility models foreseen in the developing set of recommendations
7. Other Items –
	1. Functional resources model doc generator
		1. Overview of work being done by Uwe, Anthony and John was presented.
		2. Essentially a tool for producing documentation tables of the service components (service groupings of related functional resources) for service agreement/service configuration profile based on expression of the service components in XML.
		3. Noted “Pre-cooking” of the functional resources for specific profile definitions is being kept in mind
		4. noted that subsequent area level discussion with regard to maintenance of software tools related to generation of cross support services area documents is needed
		5. the presentation is attached below

The next telecon is schedule for 07 October.



[end notes]