**SM&C WG Virtual Meeting – Minuts Of Meeting**

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| --- | --- | --- | --- | --- |
| Meeting Date | 03/05/2021 |  | Ref | SM&C WG Web-Ex 2021\_05 MoM |
| Meeting Place | Telecon |  | Chairman | M. Sarkarati  |
| Minute’s Date | 07/04/2021 |  | Participants | WG Members |
| Subject | CCSDS SM&C WG Telecon 2021\_05 MoM |  | Copy | AD/Deputy AD |

**Agenda:**

* Virtual Spring Meetings: Logistics and Agenda
* Roadmap for finalisation of MO Simplification
* AOB

**Review of Actions**

| **ID** | **Action** | **Actionee** | **Due Date** | **Status** | **Comment** |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |

Actions were reviewed and status updated.

**Virtual Spring Meetings: Logistics and Agenda**

It was agreed to schedule 6 virtual sessions of each 2 hours on the 12, 18, 20,25,26 and 27 May.

In order to allow members of MP&S WG to attend to the sessions of the SM&C WG and vice versa, overlap between the two WG meetings shall be avoided. A joint meeting is reserved with MP&S WG.

**Roadmap for finalisation of MO Simplification**

The splinter WG on MO 2.0 has been focused with one member per agency. Three sessions organised prior to Sprint virtual meetings. It has been agreed to separate the decisions on each documented issue from the implementation step. The splinter WG will present the decisions on each of the reported issues to the WG during the splinter meetings.

Each splinter WG member is expected to act as the focal point for this topic with other members of the same Agency to achieve a single voice per Agency in the WG on this important topic.

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**AOB**

- Next telecon will be the first session of the virtual Spring meetings on 12 May.