CCSDS Navigation WG Telecon	12-Jan-2022

Attendees: David Berry, Vitali Braun, Frank Dreger, Cheryl Gramling, Julie Halverson, Hideaki Hinagawa, Alain Lamy, Jose Miguel Lozano, Dan Oltrogge.

Notes	Action
1. Announcements	
• David stated that we would not review action items in this telecon, but that he would send out the Action Items for review (many items will have target dates updated to the "next telecon" date). Assignees should send David new target dates if their action items are in the past. • Spring Meetings still show on the CCSDS website as being held "in person". It may be desirable for members to make tentative travel plans.	To All: Review assigned action items and send David updated target dates if applicable. To All: Consider making draft travel plans for Huntsville in the event that the plans for "in person" meetings hold.
2. ADM P1.12 Proofreading Review Status	
• David stated that all sections of the ADM P1.12 had been reviewed by at least one reviewer, so feels the review could be marked "complete". In response, Alain indicated a few sections for which he and Julie had not received any CRM. David indicated that he had read through all of the sections. Dan indicated that he would provide some comments ASAP. Alain indicated that there were a number of items in the CRM for which the response should be discussed.	To Dan: provide comments to Alain/Julie on assigned sections. To David: Meet with Alain & Julie to discuss and work to resolve the open items in the proofreading CRM.
3. ODM Agency Review RID Resolution	
• This was the principal topic of the meeting, with the following results (note that Dan has provided the details on the RID forms themselves): • NASA RID #2: Accepted. • ESA RID #01: Accepted • ESA RID #02: Accepted • ESA RID #03: Accepted • ESA RID #04: The WG feels that the items in the OCM have been acceptably ordered. Frank will follow up with the submitter to clarify the intent of the RID. No email address was provided so it is unclear to whom the group should respond. • ESA RID #05: Response to the question is "yes"; no action necessary. No email address was provided so it is unclear to whom the group should respond.	To Dan: Provide completed RID forms to David, who will respond to the reviewers with the disposition of the RIDs. To Frank: Follow up with submitter on ESA RID #04. To David: Respond to reviewers with RID dispositions.

Notes	Action
4. Document Status	
• The status of each document in progress was not directly reviewed. Status in the below notes is based on emails, comments from action item status, and other advisories as to progress. Documents are sorted below in alphabetical order. Action item target dates appear in the Action Items list.	To David: Report document status to Mario and Marc.
a) ADM: See status on agenda item #2 above.	See action items on agenda item #2 above.
b) CDM: No discussion in this meeting. P1.0.2 should be available by end of January.	To Brian, Dan: Complete P1.0.2 prep.
c) Navigation Data - Definitions and Conventions Green Book: No discussion in this meeting.	None.
d) Navigation Data Messages Overview: No discussion in this meeting. A new project to update has been approved.	To David: Get official version of Green Book for Patrick to update.
e) NDM/XML Specification: No discussion in this meeting. A new project to update this document (V.3 to maintain consistency with ODM V.3 and potentially ADM V.2) has been approved.	To David: Prepare NDM/XML V.3 first draft.
f) NEM: No discussion in this meeting. NEM has been deprioritized to allow Alain to focus on working with Julie to complete the ADM.	To Alain: Prepare NEM initial draft if feasible given ADM priority.
g) ODM: See status on agenda item #3 above.	See action items on agend item #3 above.
h) PRM: No discussion in this meeting.	None
i) RDM: No discussion in this meeting.	None
j) SANA: No discussion in this meeting. Several SANA updates are outstanding, but are not time-critical. We will need to address SANA items required for the ADM very soon.	To David: Schedule ADM SANA discussion.
k) TDM: No discussion in this meeting. A first draft TDM P-2.0.1 will possibly be available prior to the Spring Meetings.	To Cheryl: Work on initial draft.
5. Other Discussion	
• None	None
6. Next Telecons	
• 09-Feb-2022 14:00-15:00 UTC • 09-Mar-2022 14:00-15:00 UTC • 06-Apr-2022 13:00-14:00 UTC • 27-Apr-2022 13:00-14:00 UTC (if necessary for final Spring Meeting prep) • 09-May-2022 thru 13-May-2022 Spring 2022 Meetings (nominal dates) at Huntsville, Alabama, USA	To David: Send out meeting invitations and Webex info