| CCSDS Navigation WG Telecon | 08-Dec-2021 |
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**Attendees**: David Berry, Vitali Braun, Frank Dreger, Cheryl Gramling, Julie Halverson, Hideaki Hinagawa, Alain Lamy, Jose Miguel Lozano, Dan Oltrogge, Brian Swinburne, Patrick Zimmerman.

| Notes | Action |
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| **1. Finalize Fall Meeting Minutes** | |
| • David indicated that very few comments had been received on the Fall Meeting Minutes. He indicated that he would finalize the mintues in another week (15-Dec-2021). <br> • | To All who have not already done so: Review Fall Meeting Minutes by 15-Dec-2021. |
| **2. Action Items Status** | |
| • We reviewed the action items from the Fall Meetings and assigned new target dates to those that had not yet been completed. | To All: Work outstanding assigned action items as applicable. |
| **3. Corrigendum Status** | |
| • David showed that the Corrigenda for the CDM V.1, RDM V.1, and TDM V.2 had been applied to the Blue Books and published recently. The details of one Corrigendum were showed; they are similar for all the books. David also indicated that we are hoping to avoid a similar level of corrections in future updates of the XML document, though it may not be possible. David and Jose Miguel have initiated discussions on this topic. | To David & Jose Miguel: Continue version naming discussions. |
| **4. Preparations for ADM P1.12 Proofreading Review** | |
| • Alain and Julie have completed ADM P1.12. The WG will do a proofreading review. | To David: Send ADM P1.12, assignments, and instructions to WG. <br><br> To All: Review ADM P1.12 per assignment and instructions. |
| **5. ODM Agency Review Status** | |
| • David indicated that the Agency Review will conclude 14-Dec-2021, and that we have received 4 RIDs to date. There was not time to do more than token discussion of RIDs in this telecon. Dan suggested he was available on 15-Dec, others may or may not be available. David said he would send a poll to the WG members to check on availability for RID Resolution telecons. | To David: Send poll of availability to WG members. |
| **6. Document Status** | |
| • The status of each document in progress was not directly reviewed. Status in the below notes is based on emails, comments from action item status, and other advisories as to progress. | To David: Report document status to Mario and Marc. |

| Notes | Action |
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| Documents are sorted below in alphabetical order. Action item target dates appear in the Action Items list. | |
| a) ADM: See status on agenda item #4 above. | See action items on agend item #4 above. |
| b) CDM: CDM P1.0.1 comment resolution is complete. P1.0.2 should be available by end of January. | To Brian, Dan: Continue P1.0.2 prep. |
| c) Navigation Data - Definitions and Conventions Green Book: No discussion in this meeting. | None. |
| d) Navigation Data Messages Overview: A new project to update has been approved. | To David: Get official version of Green Book for Patrick to update. |
| e) NDM/XML Specification: A new project to update this document (V.3 to maintain consistency with ODM V.3 and potentially ADM V.2) has been approved. | To David: Prepare NDM/XML V.3 first draft. |
| f) NEM: No discussion in this meeting. NEM has been deprioritized to allow Alain to focus on working with Julie to complete the ADM. | To Alain: Prepare NEM initial draft if feasible given ADM priority. |
| g) ODM: See status on agenda item #5 above. | See action items on agend item #5 above. |
| h) PRM: No discussion in this meeting. | None |
| i) RDM: No discussion in this meeting. | None |
| j) SANA: Several SANA updates are outstanding, but are not time-critical. We will need to address SANA items required for the ADM very soon. | To David: Schedule ADM SANA discussion. |
| k) TDM: Cheryl indicated a possible TDM P2.0.1 for the Spring Meetings. | To Cheryl: Work on initial draft. |
| **7. Other Discussion** | |
| • David mentioned that Peter Shames had expressed during a NASA Standards Meeting that the terminology task with SC14 has not been very productive, and responses to queries have not been received. Dan responded that Paul Gill of SC14 remains interested, that Andre Lacroix of the terminology task was resolved to make progress. There are some delays in the Ukraine representation. But the SC14 is still counting on the SANA Glossary as its goal. | To David: Inform Peter Shames |
| **8. Next Telecons** | |
| • 12-Jan-2022 14:00-15:00 UTC<br>• 09-Feb-2022 14:00-15:00 UTC<br>• 09-Mar-2022 14:00-15:00 UTC<br>• 06-Apr-2022 13:00-14:00 UTC<br>• 27-Apr-2022 13:00-14:00 UTC (if necessary for final Spring Meeting prep)<br>• 09-May-2022 thru 13-May-2022 Spring 2022 Meetings (nominal dates) at Huntsville, Alabama, USA | To David: Send out meeting invitations and Webex info |