CCSDS Navigation WG Telecon	14-Apr-2021

Attendees: David Berry, Vitali Braun, Frank Dreger, Cheryl Gramling, Julie Halverson, Hideaki Hinagawa, Alain Lamy, Jose Miguel Lozano, Dan Oltrogge, Vincent Schaeffer, Brian Swinburne, Elena Vellutini, Patrick Zimmerman

Notes	Action
1. Action Items Status	
• The Action Items from the Fall Meetings were reviewed. Items completed since the most recent telecon were highlighted. Updated target dates were assigned for overdue action items.	To David: Send updated Action Items with minutes and post to CWE. To All: Work action items as applicable.
2. Spring Meetings (Virtual) Schedule and Agenda	
• David showed a document that discussed four options: • Option #1: 3 Week Meeting Series, 2 Meetings/Week, 12 Hours • Option #2: 2 Week Meeting Series, 3 Meetings/Week,12 Hours • Option #3: 2 Week Meeting Series, 2 Meetings/Week, 8 Hours • Option #4: 3 Week Meeting Series, 2 Meetings/Week,18 Hours • Agendas are still TBD. Dan and Brian indicated they would be out for ISO meetings week of 17-May-2021 through 21-May-2021.	To All: Indicate meeting schedule preference (Most preferred to least preferred) by 23-Apr-2021
3. Featured Document	
• There was no featured document for this telecon.	None.
4. Document Status	
• The status of each document in progress was reviewed. Documents are sorted below in alphabetical order. Action item target dates appear in the Action Items list.	To David: Report document status to Mario and Marc.
a) ADM: Internal technical review of P1.11 draft is in progress, target 30-Apr-2021.	To All: Review document as assigned.
b) CDM: The internal review period for CDM P1.0.1 was formally closed. Brian will start working on the document changes to incorporate commentary. An action item for a CDM V.1 Corrigendum was cancelled given that the error (in an example) will be addressed in CDM V.2.	To Brian: Process CRM from CDM P1.0.1, produced CDM P1.0.2
c) Navigation Data - Definitions and Conventions Green Book: No discussion in this meeting.	None.
d) Navigation Data Messages Overview: No discussion in this meeting.	To David: Propose new project at Spring Meetings.
e) NDM/XML Specification: The Secretariat has all required materials to complete the Blue Book. A resolution for the requisite	To David: Track progress of polling.

Notes	Action
CESG/CMC polling has been issued. The polling has not yet commenced.	
f) NEM: Has been deprioritized to allow Alain to focus on completing the ADM.	None
g) ODM: Internal proofreading review of P2.41 draft is in progress, target 30-Apr-2021.	To All: Review document as assigned.
h) PRM: A resolution requesting polling for the submitted Corrigendum has been issued but the polling has not yet commenced.	To Jose Miguel, Frank: Await results of polling.
i) RDM: No discussion. Document was very recently published.	None
j) SANA: David reported that he has started working on his **many** overdue SANA action items (in particular, navigation references). Dan inquired about adding the number of elements in the entry (e.g., element set, covariance matrix). David will research.	To David: Continue working down action item backlog. Focus on those necessary for ODM 3.0.
k) TDM: Cheryl indicated that she is still collecting material, although the flow of new ideas has slowed. No action items at this time.	None.
5. Other Discussion	
• None	None.
6. Next Telecons	
• Spring 2021 Meetings (Virtual), 10-May-2021+ (TBD)	To David: 1. Process preferences 2. Send out meeting invitation and Webex info as applicable.