

CCSDS Navigation WG Telecon	13-Jan-2021
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Attendees: David Berry, Vitali Braun, Frank Dreger, Cheryl Gramling, Julie Halverson, Hideaki Hinagawa, Ralph Kahle, Alain Lamy, Jose Miguel Lozano, Dan Oltrogge, Vincent Schaeffer, Brian Swinburne, Patrick Zimmerman

Notes	Action
1. Action Items Status	
<ul style="list-style-type: none"> The Action Items from the Fall Meetings were reviewed. Items completed since the most recent telecon were highlighted. Updated target dates were assigned for overdue action items or action items that had a "TBD" at the end of the Fall Meetings. 	<p>To David: Send updated Action Items with minutes and post to CWE.</p> <p>To All: Work action items as applicable.</p>
2. Other Discussion	
<ul style="list-style-type: none"> There was brief discussion about the upcoming Spring Meetings (05/10/2021). Speculation is that these meetings will also be virtual meetings, but that is not confirmed. David indicated pleasure with the way the projects are progressing. A little over a year ago we had 10 active projects. We now have only 6 and one of those is very close to completion. Soon we will be able to spend time on the "Frankenstein Super Modular Message" we have been working towards. 	None.
3. Document Status	
Documents are sorted below in alphabetical order. Action item target dates appear in the Action Items list.	To David: Report document status to Mario and Marc.
a) ADM: The P1.11 draft is getting very mature and will be distributed soon for internal review. Harmonization with ODM/OCM in progress.	To Alain & Julie: Continue P1.11 draft and distribute when complete.
b) CDM: The CDM P1.0.1 was distributed in December, and internal review is in progress. Review assignments were sent out to all. Congratulations to Hideaki for already submitting review comments.	To All: Review document sections as assigned.
c) Navigation Data - Definitions and Conventions Green Book: No action necessary. Document was very recently published.	None.
d) Navigation Data Messages Overview: Patrick agreed that an update would be desirable (he felt that some sections were nearly ready for update when it was finally published. He feels he would have time to do a new update.	To David: Propose new project to Mario Merri.
e) NDM/XML Specification: David reported that the Agency Review will complete 22-Jan-2021. He is working on a test plan.	To David: Complete Test Plan and distribute. Identify additional testers.

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f) NEM: Alain speculated that it may be possible to produce a first draft prior to the Spring 2021 Meetings. He indicated a desire to speak with Frank Dreger about the task prior to producing a draft.	To Alain and Frank: Work on first draft with Spring Mtg objective.
g) ODM: Dan indicated that his objective is to produce ODM P2.41 (a final draft) by end of January 2021. David indicated that after that we would perform a proofreading review. He has also been working on the Test Plan.	To Dan: Complete ODM P2.41.
h) PRM: David will set up a special telecon 21-Jan-2021 for him, Jose Miguel, and Frank to determine if we are ready to proceed.	To David: Set up the telecon and invite Jose Miguel and Frank.
i) RDM: No action necessary. Document was very recently published.	None
j) SANA: No recent progress. David has many action items overdue.	To David: Chip away at action item backlog.
k) TDM: No recent progress. Drafting discussions are still in progress. Cheryl inquired whether or not the TDM could benefit from the modular message approach we have been discussing. David agreed that this was feasible.	To Cheryl: Continue collecting material as applicable.
4. Next Telecons	
<ul style="list-style-type: none"> • 10-Feb-2021 14:00-16:00 UTC • 10-Mar-2021 14:00-16:00 UTC • 14-Apr-2021 13:00-15:00 UTC (local times same, except Tokyo) • Spring 2021 Meetings 10-May-2021 to 14-May-2021 (nominal dates) at Huntsville, Alabama, USA (nominal location) 	To David: Send out meeting invitation and Webex info as applicable.