**CCSDS Navigation WG Virtual Fall Meetings Telecon Proposals (All Times UTC)**

**Options Considered/Rationales**

**Date Constraints**: Do all meetings within a 3-week span, with first week the normally scheduled Fall Meetings week. Avoid various holidays and special days (e.g., USA election day, France Armistice Day, Japan Culture Day, etc.). CESG wants WG reports no later than Friday 13-Nov-2020.

**Topic Constraints**: Select Nav WG projects with relative higher priority, one topic per telecon. Need to have presenters select date on which they would like to present. Ensure Lead Editors for higher priority tasks are confident that discussions will be productive in this time frame. Candidate topics: ODM, ADM, CDM, NEM, SANA, PRM Corrigenda, NDM/XML

**Time Constraints**: Try not to have anyone staying up past midnight local time. Telecons 2 hours duration. In first week of the date range, Europe has changed to Standard Time, USA changes one week later; so first week is weird.

**Option #1: Three Week Meeting Series, Two Meetings per Week (12 Meeting Hours)**

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| --- | --- | --- | --- |
| **Dates** | **Time** | **Topic(s)** | **Presenter(s)** |
| Mon 26-Oct-2020 | USA: 1300-1500 EU: 1400-1600 | ODM V.3, ODM Prototyping Plan | Dan |
| Wed 28-Oct-2020 | USA: 1300-1500  EU: 1400-1600 | ADM V.2 | Alain/Julie |
| Mon 02-Nov-2020 | 1400-1600 | 1. CDM V.2 Initial Draft  2. PRM Corrigendum | Brian/Dan  Jose Miguel/Frank |
| Wed 04-Nov-2020 | 1400-1600 | 1. TBD  2. NDM/XML Prototyping Plan, RIDs? (if doc in review) | ?  David |
| Mon 09-Nov-2020 | 1400-1600 | 1. Fragmentation Data Message  2. SANA Operator | Vitali Braun  SANA Rep |
| Thu 12-Nov-2020 | 1400-1600 | Final report prep, 5-Year Plan, Action Items, Telecon schedule | David |

**Advantages:** Not too many meetings in a week (Spring Meetings were a bit hurried). Less disruption to "normal" working schedules. Covers all major works in progress and potential new work item. Probability for maximum overall progress. Allows opportunity for more time on priority topics given a "TBD".

**Disadvantages:** First week with different local times (only affects USA participants). Meetings on different weekdays each week in effort to avoid potential holidays.

**Option #2: Two Week Meeting Series, Three Meetings per Week (12 Meeting Hours)**

| **Dates** | **Time** | **Topic(s)** | **Presenter(s)** |
| --- | --- | --- | --- |
| Mon 02-Nov-2020 | 1400-1600 | ODM V.3, ODM Prototyping Plan | Dan |
| Wed 04-Nov-2020 | 1400-1600 | ADM V.2 | Alain/Julie |
| Thu 05-Nov-2020 | 1400-1600 | 1. CDM V.2 Initial Draft  2. PRM Corrigendum | Brian/Dan  Jose Miguel/Frank |
| Mon 09-Nov-2020 | 1400-1600 | 1. TBD  2. NDM/XML Prototyping Plan, RIDs? (if doc in review) | ?  David |
| Tue 10-Nov-2020 | 1400-1600 | 1. Fragmentation Data Message  2. SANA Operator | Vitali Braun  SANA Rep |
| Thu 12-Nov-2020 | 1400-1600 | Final report prep, 5 year Plan, Action Items, Telecon schedule | David |

**Advantages:** All meetings at current local times for all participants. Covers all major works in progress and potential new work item. Allows opportunity for more time on priority topics given a "TBD". Probability for medium level of overall progress.

**Disadvantages:** More meetings in a week than Option #1, thus more disruption to "normal" working schedules. Meetings on different weekdays each week in effort to avoid potential holidays.

**Option #3: Two Week Meeting Series, Two Meetings per Week (8 Meeting Hours)**

| **Dates** | **Time** | **Topic(s)** | **Presenter(s)** |
| --- | --- | --- | --- |
| Mon 02-Nov-2020 | 1400-1600 | ODM V.3, ODM Prototyping Plan | Dan |
| Thu 05-Nov-2020 | 1400-1600 | ADM V.2 | Alain/Julie |
| Mon 09-Nov-2020 | 1400-1600 | 1. CDM V.2 Initial Draft  2. PRM Corrigendum  3. NDM/XML Prototyping Plan, RIDs? (if doc in review) | 1. Brian/Dan  2. Jose Miguel/Frank  3. David |
| Thu 12-Nov-2020 | 1400-1600 | 1. SANA Operator  2. Fragmentation Data Msg (potential new project)  3. Final report prep, Telecon schedule | 1. SANA Rep  2. Vitali Braun  3. David |

**Advantages:** All meetings at current local times for all participants. Meetings on same days of week each week. Covers all major works in progress at same level of detail as Options #1 and #2. Same number of meetings in a week as Option #1, fewer meetings in a week than Option #2, thus less disruption to "normal" working schedules. Fewer meetings overall. Fewer administrative items on last day.

**Disadvantages:** Meeting discussions in second week may be less complete due to more topics in same meeting. Probability of least overall progress. May have to skip some topics in week of 09-Nov.