

<b>CCSDS Navigation WG Telecon</b>	<b>03-Apr-2019</b>
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<b>Attendees:</b> David Berry, Frank Dreger, Cheryl Gramling, Ralph Kahle, Alain Lamy, Alexandru Mancas, Fran Martinez, Dan Oltrogge.
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<b>Notes</b>	<b>Action</b>
<b>1. Re-Entry Data Message Status</b>	
Alexandru reported that prototyping of the RDM with DLR has been completed. He has recently distributed the draft Test Plan/Report as well as an updated RDM R1.4. A final proofreading should be done, which will result in an RDM R1.5 that will be submitted to the Area Director as one of the outputs of the Spring Meetings. We will request the "approval to publish" polls at that time.	To All: Check out the draft Test Report.  To Alexandru: Final detailed proofreading of the R1.4.
<b>2. Navigation Data Messages Overview Green Book</b>	
Patrick was not able to attend the telecon due to an operations conflict, so he was not able to present the document status. David stated that he has ready through the latest version Patrick distributed in January, and thinks it is ready for the "approval to publish" polls once a few editorial matters are addressed.	To Patrick: Create NDM Overview Green Book 1.0.4 for approval to publish polls.
<b>3. Navigation Data - Definitions and Conventions Green Book</b>	
Cheryl reported that she has scrubbed the Green Book and made all the changes, checked all the references referrals throughout, made all the links to references, figures, and tables, and updated the main content portion of the TOC. Version 3.6 will be distributed in short order.	To All: Review Green Book 3.6 per the Action item. Comments to Cheryl. We want to get this book on the final path during and shortly after the Spring Meetings.
<b>4. SANA Registry Status</b>	
David showed the progress on the SANA Registry implementation of Navigation Standards Normative Annexes. All material that has been submitted to date (5 of the 8 sub-registries) have been implemented. The "References" prototype has not yet been implemented. David had been preparing to submit the covariance matrix material, but had questions for Dan. Dan and Dave Vallado submitted some corrected material that will be the next registry for submission.	To David: Continue submitting additional registry material per action items.
<b>5. Spring Meeting Registration Topics</b>	
David reminded all that the deadline for registration is approaching! Until recently there were a few regular attendees who had not registered. That situation is now resolved... all expected members of the WG will be in attendance.	None.
<b>6. Spring Meeting Agenda/Preparations</b>	

Notes	Action
<p>We went through the latest draft of the meeting agenda (Draft 2). No changes were made to the WG schedule, but David realized he should put the Time BOF on the schedule. Some WG members (e.g., Cheryl) may be interested in attending.</p>	<p>To All: Inform David if there are schedule conflicts that require changes in the agenda.</p> <p>To David: Modify Draft Agenda to add the Time BOF.</p>
<p><b>7. Action Items Review &amp; Other Document Status</b></p>	
<p>Action Items from/since the Berlin meetings and general document status were discussed and dates were updated. Many/most of the Action Items involve documents, so there is intertwined status of documents and their respective action items below. Documents are sorted below in alphabetical order. Action item target dates appear in the Action Items list.</p>	<p>To David: Send updated Action Items with minutes and post to CWE.</p>
<p>a) ADM: Alain reported that Julie provided him ACM material that he is adding to the draft ADM. The next version should be available prior to the Spring Meetings.</p>	<p>To Alain: Complete P1.8 draft.</p>
<p>b) CDM: Brian and Dan reported that the official MS Word document that had been provided was corrupted in some fashion. Brian will be joining us via telecon at the Spring Meetings.</p>	<p>To David: Arrange for updated master CDM MS Word document.</p>
<p>c) Navigation Data - Definitions and Conventions Green Book: See status on agenda item 3 above.</p>	<p>See item 3 above.</p>
<p>d) Navigation Data Messages Overview Green Book: See status on agenda item 2 above.</p>	<p>See item 2 above.</p>
<p>e) NDM/XML: No progress, no discussion.</p>	<p>To David: Respond to Fran regarding his comments on NDM/XML P1.0.1. To David: Prepare NDM/XML P1.0.2</p>
<p>f) NEM: Alain has received some event lists. He believes he will be able to produce a first White Book for the Spring Meetings. Frank reported that he has also done some preparatory work for the NEM along the lines we started at Gaithersburg and Berlin.</p>	<p>To Alain: Produce NEM White Book 1.</p>
<p>g) ODM: Dan has received comments from several WG members. David indicated he is working through the document slowly. Dan indicated that he is eager to get feedback so as to continue the work.</p>	<p>To David: Complete review of entire doc in time for Dan to prepare for Spring Meetings.</p>
<p>h) PRM: No discussion, but David did mention that the Mission Planning WG is planning to use the ADM in its effort. We will likely have a joint meeting at the Darmstadt meetings in October.</p>	<p>None</p>
<p>i) RDM: See status on agenda item 1 above.</p>	<p>See item 1 above.</p>

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j) TDM: No discussion.	To All: Continue with TDM V.2 prototyping effort.
<b>3. Other Discussion</b>	
Given the troubles that Brian and Dan had with the CDM Master MS Word document, the topic of the MS Word version used by the Secretariat was renewed; it's very back levelled and may be the source of some of the problems we are having with our draft documents. Dan also raised the question of where the Master documents are kept (archive? server? Tom Gannett's personal drives only? This is unknown.	To David: Discuss with Mario.
<b>4. Next Telecons</b>	
Proposed Telecon Schedule (all Times UTC) <ul style="list-style-type: none"> <li>• 24-Apr-2019 13:00 Nav WG Telecon</li> <li>• 06-May-2019 Spring 2019 Meetings commence</li> </ul>	To David: Send out meeting invitation and Webex info.