

Attendees: Kyohei Akiyama, David Berry, Dale Force, Cheryl Gramling, Julie Halverson, Ralph Kahle, Alain Lamy, Alexandru Mancas, Fran Martinez, Dan Oltrogge, Patrick Zimmerman

Notes	Action
1. Decision: Green Book Long/Short intro?	
A while back Dale had polled the Working Group as to whether they preferred the "Long Intro" or "Short Intro" to the "Navigation Data - Definitions & Conventions" Green Book. Dale stated that he had received 8 votes for the Short Intro, and 1 (his own vote) for the Long Intro. David noted that once this "Definitions & Conventions" Green Book is published, there is a need to update the "Navigation Data Messages Overview" Green Book, and that book can likely use the Long Intro.	<ul style="list-style-type: none"> To Dale: Incorporate the Short Intro to the Green Book.
2. Fall 2017 Meeting Preparations	
David presented "Draft 1" of the Fall Meeting Agenda. No changes were requested. This will likely be adjusted during the course of the meetings, but it will represent the baseline.	<ul style="list-style-type: none"> To David: Post the agenda to the CWE.
3. Action Items Review & Document Status	
Action Items from/since the San Antonio meetings and general document status were discussed and updated. Many/most of the Action Items involve documents, so there is intertwined status of documents and their respective action items below. Documents are sorted below in alphabetical order. Action item target dates appear in the Action Items list.	<ul style="list-style-type: none"> To David: Send updated Action Items with minutes & post to CWE.
a) ADM: We determined that the task of reviewing the ADM P1.4 would be marked complete. Alain has received comments from 4 people and will incorporate them into an ADM P1.5 in the next week. Ralph Kahle requested that some comments from DLR that had not been discussed at San Antonio be retained on the collective CRM so they can be discussed at the Fall Meetings.	a) To Alain: Produce the ADM P1.5. Retain the DLR comments in the CRM.
b) CDM: There was discussion of the "CDM Originator" registry in the SANA. David illustrated that the role of "CDM Originator" has been added to the "Organization Roles" registry. David is still waiting to get some organization info before requesting the SANA Operator to update the "Organizations" registry. Eventually (soon?) the "CDM Originator" registry will be phased out and the role will be evident in the "Organizations" registry.	b) <u>To Alain:</u> Provide organization info for GNOSE. <u>To David:</u> Obtain organization info for JSpOC. <u>To David:</u> Supply organization information to SANA Operator. Indicate that "CDM Originator" role should be assigned.
https://sanaregistry.org/r/organizations https://sanaregistry.org/r/organization-roles	

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c) EVM: At long last the Events Message project has been officially approved. We plan to work on a schedule at the Fall 2017 meetings. We will also discuss whether or not the name of the standard should be changed (suggested name: "Navigation Events Message").	c) None
d) Navigation Data - Definitions and Conventions: Version 4 updates are in progress. Dale will be producing a draft 3.5 in the coming week. (See also related comments on agenda item 1 above).	d) To Dale: Complete producing version 3.5 for discussion at Fall Meetings.
e) Navigation Data Messages Overview Green: No discussion.	e) None
f) NDM/XML: David reported that some required changes/corrections to schemas have been coded and tested. They have been submitted to the SANA Registry. An XML section for the RDM has been produced, and an XML section for the ODM has been sent to Dan (though it lacks complete OCM material at this point). The XML sections will be included in the associated standards as we migrate material out of the NDM/XML.	f) To David: Continue NDM/XML document and schema updates.
g) NHM: No discussion.	g) None
h) ODM: We determined that the task of reviewing the ODM P2.36 would conclude in the coming week (Alain has a few comments he would like to send to Dan). The version of record for the Fall Meetings will be P2.36, but Dan will prepare a CRM that will record those comments he is able to accommodate without discussion. There are several comments that do require WG discussion that we will entertain at the fall meetings.	h) To Alain: Send Dan comments on the ODM P2.36. To Dan: initiate P2.37 and make those changes easily possible, record in CRM. Mark selected items for discussion and bring to Fall Meetings.
i) PRM: Fran reported that the issue that had delayed publication of the PRM had been resolved the previous day. It primarily involves clarifying material in non-normative sections of the document, so a new Agency Review will not be required.	i) To Fran: Make last required document updates and send to David. To David: Remove "freeze" on the final document processing.
j) RDM: Alexandru indicated that he had received several comments on White Book #5 that he has already incorporated into a White Book #6 that he will be producing prior to the Fall Meetings. Changes at this point are relatively minor. We are planning to request a Resolution for an Agency Review at the Fall 2017 meetings.	j) To All: Complete review of RDM WB5 sections as assigned To Alexandru: Produce RDM WB6 after review period closes.

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k) TDM: There was no discussion, other than David stating he was behind on this due to prioritizing reviews of other documents and XML schema corrections. Hopefully the TDM P1.0.5 will be an Agency Review ready copy.	k) To David: Produce the TDM P1.0.5
4. Other Discussion	
<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • None
5. Set Next Telecon	
<ul style="list-style-type: none"> • No next telecon date was scheduled; the next telecon will be scheduled as one of the Fall Meeting closing items. • NOTE: 06-Nov-2017 Fall Meetings commence 	<ul style="list-style-type: none"> • None