

Attendees: Kyohei Akiyama, David Berry, Dale Force, Cheryl Gramling, Ralph Kahle, Alain Lamy, Alexandru Mancas, Fran Martinez, Dan Oltrogge, Julie Halverson, Patrick Zimmerman

Notes	Action
1. PRM Prototype Testing Status	
Fran provided a detailed status of the PRM prototype testing. He has evaluated the messages from all of the test cases that have been submitted. There have been a small number of "fails" that we will have to figure out how to address. Some issues are related to unfamiliarity with XML. There are still 3 test cases outstanding.	<ul style="list-style-type: none"> To Dale, David: Complete outstanding tests
2. RDM Discussion Topics	
Alexandru completed discussion of the RDM Comment Resolution Matrix, picking up from where he left off in the previous telecon. There are still several items that require some discussion, which will be done during the Spring Meetings. David suggested that Alexandru create an RDM White Book 2 based on items from the CRM that have been finalized, indicate those items that still require discussion (so he doesn't receive repeat comments on them), and distribute to the WG.	<ul style="list-style-type: none"> To Alexandru: Create RDM White Book 2.
3. Action Items Review & Document Status	
Action Items from Rome and document status were discussed and updated. Most of the Action Items involve documents, so there is intertwined status of documents and their respective action items below. Documents are sorted below in alphabetical order. Action item target dates appear in the Action Items list.	<ul style="list-style-type: none"> To David: Send updated Action Items with minutes & post to CWE.
a) ADM: Alain has made a few updates and indicated he could produce an ADM P1.4 by end of March.	a) To Alain: Continue drafting ADM P1.4
b) CDM: No discussion required.	b) None
c) EVM: No discussion.	c) None
d) Navigation Data - Definitions and Conventions: Dale is still planning to produce a version 3.4 by end of March as the version to be discussed at the Spring Meetings.	d) To Dale: Continue drafting 3.4
e) Navigation Data Messages Overview Green: No discussion.	e) None
f) NDM/XML: No discussion	f) None
g) NHM: Julie reported that she had discussed the SM&C Parameter and Conversion Services with Dan Smith for possible use in NHM, but the consensus is that this approach is not promising.	g) To Julie: Continue research into viability of NHM concept.
h) ODM: Dan reported that the P2.36 ODM is in progress, and he has updated the ODM from the CRMs he received; he sent out a provisional copy (P2.36h) containing updates to date. He will meet with Cheryl at GSFC to discuss maneuver topics and finalized the P2.36 as soon as possible.	h) To Dan: Continue drafting ODM 2.36

Notes	Action
i) PRM: See PRM status in agenda item #1 above.	i) See PRM action items in agenda item #1.
j) RDM: See RDM status in agenda item #2 above.	j) See RDM action items in agenda item #2.
k) TDM: David noted that he had not received any comments on the TDM P1.0.4.	k) To All: Review the TDM P1.0.4 and provide comments, focusing on the new/changed material.
4. Spring Meeting Agenda Draft 1	
David did not go over the agenda in detail, but noted that it had not changed since the agenda was sent out after the February telecon.	<ul style="list-style-type: none"> • To All: Review "Draft 1" agenda for scheduling of editing responsibilities and "care abouts". Inform David if there are schedule conflicts.
5. Other Discussion	
David reminded all that the JPL Webex system will be changing in March, so next telecon will be on the new system. There are some look and feel differences, but hopefully all will work out. One note... at present there is no toll free number.	<ul style="list-style-type: none"> • Attendees to next telecon may wish to start a few minutes earlier than normal to resolve. Any potential issues. Or, we may set up a "test run" to get things set up in advance.
6. Set Next Telecon	
<ul style="list-style-type: none"> • Next telecon: 05-Apr-2017, 1300 UTC • <u>Proposed Telecon Schedule (up until to Spring Meetings)</u> • 26-Apr-2017, 1300 UTC (final Spring Meeting Prep) 	<ul style="list-style-type: none"> • To David: Create meeting invitation and Webex for April telecon