CCSDS Navigation WG Telecon	05-Oct-2016

Attendees: David Berry, Dale Force, Cheryl Gramling, Reinhard Kiehling, Alain Lamy, Alexandru Mancas, Fran Martinez, Dan Oltrogge, Julie Thienel, David Vallado, Patrick Zimmerman

Notes	Action
1. Rome Meeting Agenda (Final Discussion & Details)	
David walked through the Draft 2 agenda with the group. There were no modifications. All presenters on the agenda have registered for the meetings, and will be present on the scheduled days.	• None
2. Document/Action Item Review & Status	
Most of the Action Items involve documents, so there is intertwined status of documents and their respective action items below. Documents are sorted below in alphabetical order.	• None
a) ADM: Alain distributed the ADM P1.2 prior to the telecon.	a) To All: review the document in preparation for meeting discussions.
b) CDM: No discussion required.	b) None
c) EVM: David pointed out that while we have an agenda item on the Fall agenda, we don't have a project in the Technical Program. Given that we don't have 2 prototyping agencies for 3 current projects, it is anticipated that it would be very difficult to get a new project approved. There have been some event structures proposed that David will distribute to the group.	c) To David: Distribute emails regarding events to the group.
d) Navigation Data - Definitions and Conventions V.4: Dale indicated that he will soon be distributing the Green Book 3.3 draft.	d) To All: Review the 3.3 draft when it is distributed in preparation for meeting discussions. • To David: Set up a Webex with Dale to set document settings.
e) Navigation Data Messages Overview Green: No discussion.	e) None
f) NDM/XML: No discussion	f) None
g) NHM: We will review the 2 NHM resolutions at Rome and make a decision. Julie Thienel is also working on a presentation for the Rome meeting on some potential ways forward for the NHM.	g) To All: Review the resolutions and prepare to discuss at Rome. • To Julie: proceed with plans for presentation.

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h) ODM: Dan indicated that he had received no commentary on the P2.34 draft, and also that he had received some additional comments since P2.34 was distributed (new material related to OD quality, and more for the maneuver specification). He said he could put together a P2.35 draft in a couple of days. We decided to cancel the review item for P2.34 and wait a few days for Dan's update.	h) To All: Cancel review of ODP P2.34. Review ODM P2.35 and provide comments to Dan in preparation for meeting discussions.
i) PRM: David reported that he and Fran have been working on the Test Plan, and have designed it such that in principle no software development is necessary. Fran indicated that he will provide a refresh of the templates on the beta SANA registry site.	i) To Fran: Update the SANA registry templates. • To David: Send draft Test Plan to WG members.
j) RDM: No discussion other than to indicate that Alexandru has completed the first draft of the White Book.	j) To All: Review the RDM and provide comments to Alexandru in preparation for the meetings.
k) SMM: David indicated that we would discuss the direction for the SMM at Rome and make a decision.	k) None
l) TDM: David stated that he is behind on the TDM update, but will produce it prior to the meetings. It is proposed that we complete the TDM draft with the changes to date, and once this version (version 2) is published, immediately commence addressing comments that have been received that recall revisiting some of the original decisions that went into the TDM.	l) To David: Produce TDM P1.0.4
3. Other Discussion	
• We started out the meeting scrambling because the JPL Webex application was down (audio worked fine, but the web application that allows screen sharing was not available). Dan saved the day by quickly setting up a "Go To Meeting" session. After some initial confusion, things settled down and the meeting as noted above occurred. David reported the problem to the JPL Help Desk.	• None
4. Set Next Telecon	
• Next telecon: Will be established as part of the Rome meeting closing activities.	• To David: Add "Set next telecon" item to Rome agenda.