

Attendees: David Berry, Frank Dreger, Tim Flohrer, Dale Force, Cheryl Gramling, Reinhard Kiehling, Alexandru Mancas, Fran Martinez, Dan Oltrogge, David Vallado, Patrick Zimmerman

Notes	Action
1. Document/Action Item Status	
Most of the Action Items involve documents, so there is intertwined status of documents and their respective action items below. Documents that have a current draft out for review are sorted in priority order; documents for which there is no current draft out for review are sorted in alphabetical order.	None
a) PRM: David reminded all that the Agency Review of the PRM is in progress, and showed how submitted RIDs to date can be viewed. So far all are minor. The timing of the review is good, as it formally ends 15-Mar-2016 and we will thus have RIDs to review at the Spring Meetings. See http://public.ccsds.org/sites/cwe/rids/Lists/CCSDS%205090R1/Overview.aspx . Use of the "NASA Center" or "NASA-sponsored CCSDS Associate" link is recommended because it will provide you with an HTML RID form and it will be easy to see all of the RIDs for the document in a single place rather than having to compile multiple ASCII RID forms. Review priority is #1. (NOTE: DLR has already formally indicated that they have no comments on the document.)	a) To All: Review priority is #1. (NOTE: DLR has already formally indicated that they have no comments on the document.)
b) TDM: David Berry noted that the TDM P1.0.3 had been distributed earlier in the week. This will be the last version of the TDM prior to the Spring Meetings.	b) To All: Review Priority is #2. To David: Send the review assignments.
c) ODM: Dan indicated during the telecom that he would not be able to produce the ODM P2.32 until mid-late March due to other higher priority obligations. However, he was able to re-prioritize and sent out the document.	c) To All: Review Priority is #3. To David: Send the review assignments.
d) NHM: At this time there is no lead editor for the NHM. Joe Hashmall has had to leave the group due to NASA rules, and Juan Carlos Raymond has a new assignment that will very likely preclude his continuing with the group.	d) To All: Review Priority is #4.
e) ADM: Alain Lamy was not able to attend, so there was no new status on the ADM. Note that in an earlier conversation Alain had indicated that he had received no input on the APM "SPIN block" other than a conversation with Juan Carlos Raymond at Darmstadt.	e) To Alain: Continue drafting Pink Book and distribute to WG. To Interested Parties: Send thoughts on the APM "SPIN block" to Alain.
f) CDM: No new status.	f) None

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g) EVM: No new status. We have an action item to review the Cross Support Services "Events" draft when it is available, sometime around the time of the Spring 2016 meetings.	g) None
h) Navigation Data Messages Overview Green: David reported that this book has now been published. No actions necessary.	h) None
i) Navigation Data - Definitions and Conventions V.4: Dale indicated that his recommendations for the Green Book updates are going along well.	i) To Dale: Continue with Green Book update recommendation
j) NDM/XML: David noted that he would not be producing an NDM/XML Pink Book prior to the Spring Meetings because the WG has many work items requiring review at this time, and they take priority. The NDM/XML update is a bit overdue, and will be delayed further	j) Action item rescheduled.
k) SMM: David noted that Karen Richon was planning to try to produce an SMM WB 5, but it has not yet been produced. David will contact her to get current status. Cheryl Gramling, Karen's replacement in the WG, will be the new SMM lead editor. Cheryl indicated that she has not yet received the latest draft from Karen.	k) To David: Contact Karen for status, and to arrange transfer of latest drafts.
2. Confirm "OHM" New Name: Orbit Comprehensive Message? Other options?	
<ul style="list-style-type: none"> At Darmstadt we had raised the topic of re-naming the OHM before the moniker becomes too entrenched (we have a historical precedent for this concern). This topic was properly sized for a telecon discussion given that the idea had been previously introduced. Dan indicated that he was not a fan of the "Orbit Hybrid Message" name, and that he favored the "Orbit Comprehensive Message" proposal. He also indicated that he had discussed with Lauri Newman (of NASA/CARA at GSFC) the issue of overloading the acronym with the current JSpOC "OCM" used for reporting conjunctions. Lauri indicated that while OCMs from JSpOC are still seeing some use, there is a plan for JSpOC to stop producing them by the end of 2016. Thus the plan to use "Orbit Comprehensive Message" for the fourth constituent message in the ODM seems workable. There were no objections to the proposal to rename the OHM to the OCM, so the proposal was approved. 	<ul style="list-style-type: none"> To Dan: Modify ODM draft as necessary to re-name the OHM.
3. Cleveland Meetings Agenda Preview	
<ul style="list-style-type: none"> David went over Draft 2 of the Cleveland agenda, confirming with Lead Editors their ability to travel per the proposed schedule. There were no agenda changes required at this time, however, Fran indicated that he would need to get Frank Dreger's approval for his travel plan. Tim Flohrer and Alexandru Mancas indicated that they would not be able 	<ul style="list-style-type: none"> None

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<p>to travel for these meetings, so requested that any discussion on FDM and RDM be conveyed to them as necessary; we may be able to address some of these topics on a telecon after the Spring Meetings. Dale Force indicated that he has been working with the Organizing Committee, and suggested that there may be some evening activities in the works (currently pending sponsors); details TBD and forthcoming.</p>	
4. Next Telecon Scheduling	
<ul style="list-style-type: none"> • Next telecon is scheduled as follows: • 23-Mar-2016 1300 UTC (last before Cleveland Meetings). WebEx and meeting invite have already been sent. 	<ul style="list-style-type: none"> • None