

Attendees: Kyohei Akiyama, David Berry, Dave Finkleman, Tim Flohrer, Reinhard Kiehling, Byoung Sun Lee, Fran Martinez, Juan Raymond, Dave Vallado, Patrick Zimmerman

Notes	Action
1. Document/Action Item Status	
<p>Most of the Action Items involve documents, so there is intertwined status of documents and their respective action items below. Documents that have a current draft out for review are sorted in priority order based on when the drafts were published; documents for which there is no current draft out for review are sorted in alphabetical order.</p> <p>Target dates for overdue Action Items assigned to WG members who were not able to attend were arbitrarily assigned to the date of the next WG telecon.</p>	None
a) NHM: Joe Hashmall was unable to attend the telecon, however, NHM WB12 has been distributed, along with review assignments. Joe has received minimal feedback to date. The next version of the document will be published near the end of FY15.	a) To All: Complete review assignments and provide commentary to Joe. Review priority is #1
b) ADM: Alain Lamy was unable to attend the telecon, however, he indicated via email that he has not had much progress on the ADM Pink Book. His new target for the next draft is end of July.	b) To Alain: Continue drafting Pink Book.
c) CDM: No new status.	c) None
d) EVM: No new status.	d) None
e) Green Book: In following up on the "Navigation Data Messages Overview" Green Book, David learned that it is behind several documents in the CCSDS editor's queue. He also has not received a Resolution from the Area Director to conduct the requisite CESG Poll.	e) To David: Request the required Resolution from Mario Merri
f) NDM/XML: No new status.	f) To David: Initiate drafting Pink Book.
g) ODM: Dan Oltrogge was unable to attend the telecon, however, David noted that the assigned review period has passed. Ordinarily the review period would be extended, however, in the interest of maintaining momentum on the ODM revisions, the P2.30 review action item was closed and a new action item opened for Dan to produce the next version. The target date was arbitrarily assigned and can be adjusted if necessary. During discussion, Dave Finkleman indicated concern with the number of optional items included	g) To Dan: Produce next draft of ODM based on review comments to date.

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<p>in the Orbit Hybrid Message; the point was noted. Dave F. also brought up an ISO rule regarding assessing the level of usage of the standard as part of the systematic review. For the ODM this shouldn't be a problem given that we already have a fair amount of data as to usage.</p>	
<p>h) PRM: The MOIMS Area Director has issued the Resolution required to initiate the Agency Review. Fran Martinez indicated that he has received a few comments from colleagues at ESOC on the PRM; he will deal with these during the Agency Review period. During the discussion of Fall Meetings agenda, David indicated that the Agency Review timing is very tight... it may be the case that we have no PRM Red Book RIDs to discuss at Darmstadt, in which case the agenda will shift around somewhat. Subsequent to the meeting, the CCSDS Secretariat indicated a need for the original graphics for a couple of figures in the document.</p>	<p>h) To Fran: Provide original graphics for indicated figures.</p>
<p>i) SMM: Karen was unable to attend the telecon so there is no new status. David wondered whether or not the maneuver message material might be included in the OHM (?)... this idea has been posed by others before...</p>	<p>i) To Karen: Continue with SMM action items</p>
<p>j) TDM: David Berry noted (again) that he had only received one set of review comments on the TDM, so there is no new draft. The review action item was closed and the next draft will be produced. Given the lack of commentary on the previous version, the next version may turn out to be the Agency Review version.</p>	<p>j) To David: publish White Book P1.0.3.</p>
<p>2. Initial preparation for Fall 2015 Meetings</p>	
<ul style="list-style-type: none"> The "Draft 1" agenda for the Fall 2015 Meetings at Darmstadt was outlined, along with the rationales for time allocation. The agenda will likely change several times as we get closer to the meetings, but this let WG members know the current thinking. David has an action item to add some discussion time for future topics. 	<ul style="list-style-type: none"> To David: Add some time for discussion of Re-Entry Message abstract and Fragmentation Message abstract.
<p>3. Other Discussion</p>	
<ul style="list-style-type: none"> None. 	<ul style="list-style-type: none"> None
<p>4. Next Telecon Scheduling</p>	
<ul style="list-style-type: none"> The next telecon will be conducted Wednesday 09-Sep-2015 at 1300 UTC. 	<ul style="list-style-type: none"> To David: Send out meeting invitation and WebEx information.