

Attendees: Kyohei Akiyama, David Berry, Dave Finkleman, Joe Hashmall, Reinhard Kiehling, Luis Martin, Dan Oltrogge, Juan Carlos Raymond, Karen Richon, Dave Vallado, Patrick Zimmerman.

Notes	Action
1. Document Status	
<ul style="list-style-type: none"> • ADM: Alain was unable to attend, but provided ADM status by email. Not much progress. • CDM: No new status (but in Brad Annis' infusion status email he reported that the CDM is now JSpOC's primary vehicle for informing customers of potential conjunctions). • EVM: Alain was unable to attend, but provided status by email. Additional time was requested for a first draft of orbital events (not a White Book, just a list of events for now). • NHM: Joe stated that he had received 4 sets of comments on WB10; he has processed 3 sets and is working on the fourth. David requested a bit more time to provide comments; Joe granted the request and the due date was extended. • ODM: Dan reported that he has been having meetings with colleagues to discuss the impacts of proposed changes to the ODM. • PRM: Neither Fran nor Jürgen were able to attend, so no status. • SMM: Karen reported no recent progress. • TDM: David reported that he had been working on review assignments; they will be sent shortly. • Green Book: Juan reported that he had received comments from 3 or 4 different reviewers, and will process the comments within the next 2 weeks. The next draft of the Green Book will have the latest diagrams from Luis. Joe stated that he had sent some suggestions for the diagrams too. David noted that we need to get this document completed; it's been in progress for a long time. 	<ul style="list-style-type: none"> • To Alain: continue with ADM action items/plan • None • To Alain: Produce list of candidate events • To All: Complete NHM review tasks by 31-Jan (new date). • None immediately... waiting for impact analysis of the suggested changes. • None • To Karen: send out SMM/MPM draft. • To David: Send out TDM review assignments • To Juan: Produce Green Book volume 1 version 3.8.
2. Action Item Status	
<ul style="list-style-type: none"> • Action items were reviewed and target date modifications were made as applicable. The document status above was constructed based on discussion during the review of the 	<ul style="list-style-type: none"> • To David: Send out revised Action Items list

Notes	Action
<p>action items. The revised list will be sent out with the minutes of the telecon.</p>	
<p>3. Pasadena Meeting Prep</p>	
<ul style="list-style-type: none"> • Preparations for the Pasadena meetings were initiated. We discussed the timing of the meetings (only a little more than 4 months since London meetings). Joe asked about the location of the meetings, which will be held at Caltech instead of at JPL. Joe also inquired about Friday's agenda; David reviewed the draft agenda and stated that since Friday morning will have an XML SIG meeting, and the MOIMS Plenary will likely be scheduled earlier than is on the official room assignments, it is reasonably likely that there will be no Friday Navigation WG meeting (but this could change... it's still early!). 	<ul style="list-style-type: none"> • None (registration is not yet open)
<p>4. Other Discussion</p>	
<ul style="list-style-type: none"> • David reported that he had presented on Navigation Standards at the NASA Future Navigation Technology Workshop at NASA Headquarters. • David thanked everyone for providing the infusion status information, and stated that he will compile it into a document that we can keep up to date. Dan noted that he had found such a brochure useful in the ISO TC20/SC14 WG7. Juan inquired as to whether this information should go into the Green Book, but David suggested not at this time. We can keep the existing infusion info in the Green Book as examples, but won't try to be exhaustive. 	<ul style="list-style-type: none"> • To David: Collect info provided into an "infusion status" document
<p>5. Next Telecon Scheduling</p>	
<ul style="list-style-type: none"> • The next telecon will be held 18-Feb-2015, 1300 UTC. • There will likely be a final telecon prior to the 2015 Spring Meetings tentatively scheduled for 11-Mar-2015. 	<ul style="list-style-type: none"> • To David: Send invitation.