

Attendees: David Berry, Jürgen Fertig, Joseph Hashmall, Luis Martin, Fran Martinez, Juan Carlos Raymond, Karen Richon, Patrick Zimmerman

Notes	Action
<p>1. General Document Status</p>	
<ul style="list-style-type: none"> • TDM: David stated that he continues to struggle with the formatting for the carrier phase data addition to the standard, and consequently has not been able to publish the Pink Book 1.0.2 version. We also still have an open action item with respect to the topic of including GPS point solutions as a TDM data type (Karen reported little enthusiasm among people she queried about the possible need for this data type). Regarding the upcoming Agency Review, David indicated a preference for only reviewing "Pink Sheets" because it does not open up the entire book for RIDs on prior decisions, however, the extent of the material may be too great for Pink Sheets alone. There is an open action item to have a discussion about the extent of the Agency Review of the TDM revisions with the Secretariat. • PRM: Jürgen indicated that ESOC is necessarily slowing progress on the PRM 2.5. Fran has done much of the work on 2.5, and has incorporated comments received to date, but an internal review at ESOC is necessary and that cannot be done until January due to the priorities of the ROSETTA mission critical events. Jürgen stated that some remaining work included (a) reformatting to move examples into a non-normative annex and (b) addition of more explanatory information to Section 2 per Alain's request. David suggested that we perhaps NOT rearrange examples into an annex because it will be expensive in terms of time/human resources/money. We can see if the Secretariat requires that after we submit for the Secretariat processing prior to Agency Review. Jürgen agreed this was a good approach. Jürgen also encouraged anyone who has time to look at the PRM 2.4 and send comments to Fran, because the PRM 2.5 target date will be changed to February 2015. Juan stated that he is currently reviewing the PRM 2.4. • NHM: Joe Hashmall indicated that he has received 3 sets of review comments on the NHM White Book version 9, but that doesn't cover all the sections of the book. He is working on version 10 of the White Book based on 	<ul style="list-style-type: none"> • To All Lead Editors: Proceed with action items to produce updated drafts. • To All Members: Review assigned sections of NHM and send comments to Joe, if not already done. Review PRM 2.4 time permitting.

Notes	Action
<p>comments received to date. Juan and David stated that they are continuing to review sections of the document that were not assigned to them; both are nearly complete. Version 10 will be published prior to London.</p> <ul style="list-style-type: none"> • SMM: Karen reported very little progress to date. • Green Book: Juan stated that he is finally able to get back to work on the Green Book, processing the few comments he has received. He hopes to produce an updated draft by 30-Sep-2014. • ADM: Alain Lamy was not able to attend the meeting, but reported via email that he has not yet made much progress on the ADM revision. • CDM: Not discussed at this meeting. • ODM: Not discussed at this meeting. 	
2. Action Item Status	
<ul style="list-style-type: none"> • Action items established at Noordwijkerhout were reviewed, and several had their target dates adjusted. A revised version of the action items will be distributed with the minutes of this meeting. 	<ul style="list-style-type: none"> • To David: Distribute updated action items. • To David: Update list on CWE.
3. Fall Meeting Prep	
<ul style="list-style-type: none"> • David reviewed the "Draft 0" agenda for the CCSDS Fall Meetings at London. The only adjustment was to reduce the time allocated to PRM from 4 hours to 1 hour, which would be conducted as a telecon if facilities exist. • Karen mentioned that at this point, she and Joe were on a list of approved GSFC attendees at this point. Juan is working on the required paperwork to be able to attend the meetings. Jürgen and Fran will not be able to attend. Alain stated (via email) that he would be attending. 	<ul style="list-style-type: none"> • To David: Research possibility of doing PRM discussion as a telecon.
4. Other Discussion	
<ul style="list-style-type: none"> • There was some discussion regarding NASA travel policies. It should be noted that CCSDS meetings are "working meetings", NOT "conferences", so NASA personnel must be careful not to use the "C" word. 	<ul style="list-style-type: none"> • N/A
5. Next Telecon Scheduling	
<ul style="list-style-type: none"> • Next telecon was scheduled for 01-Oct-2014, 1300 UTC • Tentative Agenda: <ol style="list-style-type: none"> 1. General Document Status 2. Action Item Status 3. Fall Meeting Prep 4. Schedule Next Telecon 	<ul style="list-style-type: none"> • To David: send meeting invitation