**MOIMS DAI WG Agenda**

**Fall 2019 CCSDS Meeting**

**Darmstadt, Germany**

**21-24 October 2019**

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| **Monday October 21** |
| **Time** | **Topic** |
| 08:45-09:45 | **CCSDS Opening Plenary** |
|  | Logistics, Future CCSDS Dates, Each Area’s plans for the week |
| 09:45-10:450 | **MOIMS Opening Plenary** |
|  | MOIMS Status Overview, Issues and Vision, Each WGs plans for the week |
| 10:45-12:30 | **DAI WG** |
|  | Based on previous experience, this session will probably start late due to time overruns in the two earlier meetings.**Administrative**Review of Agenda for remainder of week**OAIS and ISO 16363 and ISO 16919**Status of Reference Model for an Open Archival Information System (OAIS) updateStatus of Audit and Certification of Trustworthy Digital Repositories (ISO 16363) updateIdentify any new issuesReview plans for addressing all outstanding OAIS issues) this week |
| 12:30-13:30 | **Lunch** |
| 13:30-15:30 | **DAI WG** |
|  | **Administrative**Agency Reports, if anyCMC/CESG issues, if anyOutreach Reports/PlansDAI Projects Status/Schedule ReviewDAI Executive Summary – OAIS, ISO16363, PAIMAS, DAADD, Architecture Follow-ons, Legacy Standards,Etc.**Digital Archive Architecture Design Document (DAADD) - Steve**Review/discussion of draft document Executive Summary, Introduction and Scope sections/issues Technical Sections |

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| **Tuesday October 07** |
| **Time** | **Topic** |
| 90:00-12:30 | **DAI WG** |
|  | **Information Preparation Enabling Long-Term Preservation (IPELTU) – Roberta, David**Status of updates previously agreedReview/discussion of any available draft document material (from Mike, Roberta, David, others?)Plans to finish document |
| 12:30-13:30 | **Lunch** |
| 13:30-15:30 | **DAI WG** |
|  | **OAIS and ISO 16363**SC discussions as neededPlans/Actions to finish documents**ISO 16919**5 year review discussion, Reaffirm, withdraw or updated If reaffirm or withdraw, prepare resolution for Area Director to pass to CESG/CMC If update, Plans/Actions for document project |

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| **Wednesday October 08** |
| **Time** | **Topic** |
| 09:00-12:30 | **DAI WG** |
|  | **Information Preparation Enabling Long-Term Preservation**Follow-up/Close-out of issues from yesterday**Digital Archive Architecture Design Document (DAADD) - Steve**Review/discussion of any available draft document material (continued)Plans/Schedule to complete draft documentUpdate DAADD Project Plan as neededFollow-up/Close-out of issues from earlier in week |
| 12:30-13:30 | **Lunch** |
| 13:30-15:30 | **DAI WG** |
|  | **OAIS and ISO16363 and ISO 16969**SC discussionsPlans/Actions to finish documentsUpdate ISO 16363 and ISO 16919 Project Plans as needed**DAI WG Administrative**Begin DAI WG Report for MOIMS Closing Plenary |

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| **Thursday October 09** |
| **Time** | **Topic** |
| 09:00-12:30 | **DAI WG** |
|  | No current plans for session. (Will inform CCSDS Secretariat to release room) |
| 12:30-13:30 | **Lunch** |
| 13:30-15:30 | **DAI WG** |
|  | **DAI WG Administrative**Complete DAI WG Report for MOIMS Closing PlenaryReview DAI WG Meeting Minutes, Actions from meetingas needed, meet with CCSDS to turn over OAIS document and discuss review schedulePlans/Actions to complete current document projects |
| 16:00-17:30 | **MOIMS Closing Plenary** |
|  | SM&C WG Report – Dan Smith |
|  | NAV WG Report – David Berry |
|  | MP&S WG Report – Mehran Sarkarati |
|  | DAI WG Report –  |
|  | Discussion, conclusions and AOB - All |
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