**MOIMS DAI WG Agenda**

**Spring 2019 CCSDS Meeting**

**NASA Ames, Mountain View, CA, USA**

**06-09 May 2019**

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| **Monday May 06** | |
| **Time** | **Topic** |
| 08:45-09:45 | **CCSDS Opening Plenary** |
|  | Logistics, Future CCSDS Dates, Each Areas Plans for the week |
| 09:45-10:450 | **MOIMS Opening Plenary** |
|  | MOIMS Status Overview, Issues and Vision, Each WGs plans for the week |
| 10:45-12:30 | **DAI WG** |
|  | Based on previous experience, this session will probably start late due to time overruns in the two earlier meetings.  **Administrative**  Review of Agenda for remainder of week  **OAIS and ISO 16363**  Status of Reference Model for an Open Archival Information System (OAIS) update  Status of Audit and Certification of Trustworthy Digital Repositories (ISO 16363) update  Identify any new issues  Review plans for addressing all outstanding OAIS issues) this week |
| 12:30-13:30 | **Lunch** |
| 13:30-15:30 | **DAI WG** |
|  | DAI Executive Summary – OAIS, ISO16363, PAIMAS, DAADD, Architecture Follow-ons, Legacy Standards, etc.  **Administrative**  Agency Reports, if any  CMC/CESG issues, if any  Outreach Reports/Plans  DAI Projects Status/Schedule Review  DAI Executive Summary – OAIS, ISO16363, PAIMAS, DAADD, Architecture Follow-ons, Legacy Standards,Etc. |

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| **Tuesday May 07** | |
| **Time** | **Topic** |
| 90:00-12:30 | **DAI WG** |
|  | **Digital Archive Architecture Design Document (DAADD) - Steve**  Review/discussion of draft document  DAADD Executive Summary  **Information Preparation Enabling Long-Term Usage (IPELTU) – David**  Status of updates agreed at NIST  Review/discussion of any available draft document material  Plans to finish document |
| 12:30-13:30 | **Lunch** |
| 13:30-15:30 | **DAI WG** |
|  | **OAIS and ISO 16363**  SC discussions as needed  Plans/Actions to finish documents  **ISO 16919**  5 year review discussion, Reaffirm, withdraw or updated  If reaffirm or withdraw, prepare resolution for Area Director to pass to CESG/CMC  If update, Plans/Actions for document project |

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| **Wednesday May 08** | |
| **Time** | **Topic** |
| 09:00-12:30 | **DAI WG** |
|  | **Digital Archive Architecture Design Document (DAADD) - Steve**  Review/discussion of any available draft document material (continued)  Plans/Schedule to complete draft document  Update DAADD Project Plan as needed  Follow-up/Close-out of issues from earlier in week  **Information Preparation Enabling Long-Term Usage (IPELTU)**  Follow-up/Close-out of issues from yesterday |
| 12:30-13:30 | **Lunch** |
| 13:30-15:30 | **DAI WG** |
|  | **OAIS and ISO16363**  SC discussions  Plans/Actions to finish documents  Update ISO 16363 Project Plan as needed  **DAI WG Administrative**  Begin DAI WG Report for MOIMS Closing Plenary |

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| **Thursday May 09** | |
| **Time** | **Topic** |
| 09:00-12:30 | **DAI WG** |
|  | **DAI WG Administrative**  Complete DAI WG Report for MOIMS Closing Plenary  Review DAI WG Meeting Minutes, Actions from meeting |
| 12:30-13:30 | **Lunch** |
| 13:30-15:30 | **DAI WG** |
|  | **OAIS and ISO 16363**  as needed, meet with CCSDS to turn over OAIS document and discuss review schedule  Plans/Actions to finish ISO 16363 document |
| 16:00-17:30 | **MOIMS Closing Plenary** |
|  | SM&C WG Report – Dan Smith |
|  | NAV WG Report – David Berry |
|  | DAI WG Report – David Giaretta/John Garrett |
|  | MP&S WG Report – Mehran Sarkarati |
|  | Discussion, conclusions and AOB - All |
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