**MOIMS DAI WG Agenda**

**Fall 2018 CCSDS Meeting**

**DIN, Berlin, Germany**

**15-19 October 2018**

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| **Monday October 15** | |
| **Time** | **Topic** |
| 08:45-09:45 | **CCSDS Opening Plenary** |
|  | Logistics, Future CCSDS Dates, Each Areas Plans for the week |
| 09:45-10:450 | **MOIMS Opening Plenary** |
| 10:30-11:30 | MOIMS Status Overview, Issues and Vision, Each WGs plans for the week |
| 10:45-12:30 | **DAI WG** |
|  | **Administrative**  Review of Agenda for remainder of week  Agency Reports, if any  CMC/CESG issues, if any  Outreach Reports/Plans  DAI Projects Status/Schedule Review |
| 12:30-13:30 | **Lunch** |
| 13:30-17:30 | **DAI WG** |
|  | **OAIS and ISO 16363**  Status of Reference Model for an Open Archival Information System (OAIS) update  Status of Audit and Certification of Trustworthy Digital Repositories (ISO 16363) update  Identify any new issues  Review plans for addressing all remaining OAIS Suggested Changes (SCs) this week  OAIS 2012 - What other language versions? Was French version submitted as official ISO version? If not, why not? If so, what is status?  DAI Executive Summary – OAIS, ISO16363, PAIMAS, DAADD, Architecture Follow-ons, Legacy Standards,Etc. |

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| **Tuesday October 16** | |
| **Time** | **Topic** |
| 08:45-12:30 | **DAI WG** |
|  | **Digital Archive Architecture Design Document (DAADD) - Steve**  Review/discussion of draft document  DAADD Executive Summary  **Information Preparation Enabling Long-Term Usage (IPELTU) – David**  Status of updates agreed at NIST  Review/discussion of any available draft document material  Plans to finish document |
| 12:30-13:30 | **Lunch** |
| 13:30-17:30 | **DAI WG** |
|  | **OAIS and ISO 16363**  SC discussions  Plans/Actions to finish documents |

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| **Wednesday October 17** | |
| **Time** | **Topic** |
| 08:45-12:30 | **DAI WG** |
|  | **Digital Archive Architecture Design Document (DAADD) - Steve**  Review/discussion of any available draft document material (continued)  Plans/Schedule to complete draft document |
| 12:30-13:30 | **Lunch** |
| 13:30-17:30 | **DAI WG** |
|  | **OAIS and ISO16363**  SC discussions  Plans/Actions to finish documents |

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| **Thursday October 18** | |
| **Time** | **Topic** |
| 08:45-12:30 | **DAI WG** |
|  | **Digital Archive Architecture Design Document (DAADD)**  Follow-up/Close-out of issues from earlier in week  **Information Preparation Enabling Long-Term Usage (IPELTU)**  Follow-up/Close-out of issues from earlier in week |
| 12:30-13:30 | **Lunch** |
| 13:30-17:30 | **DAI WG** |
|  | **OAIS and ISO16363**  SC discussions  Plans/Actions to finish documents |

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| **Friday October 19** | |
| **Time** | **Topic** |
| 08:45-12:30 | **DAI WG** |
|  | **DAI WG Administrative**  Complete DAI WG Report for MOIMS Closing Plenary  Review DAI WG Meeting Minutes, Actions from meeting |
| 12:30-13:30 | **Lunch** |
| 13:30-17:30 | **MOIMS Closing Plenary** |
|  | SM&C WG Report – Dan Smith |
|  | NAV WG Report – David Berry |
|  | DAI WG Report – David Giaretta/John Garrett |
|  | MP&S WG Report – Mehran Sarkarati |
|  | Discussion, conclusions and AOB - All |
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