CCSDS Spring 2015 Meetings
Data Archive Ingest Working Group Agenda

2015-03-23 to 2015-03-27

Principal Objectives:

DAI WG:

Review materials for the *PAIS* Green Book (with Technical Editor): method (core) and test cases (CNES/COROT, METS/BnF), in green in the agenda.

Draw up the framework and structure for the *Information Life Cycle Process* project (previously Information Curation process), in blue in the agenda.

Get feedback from certification.

Review materials for the XML DEDSL standard.

Detailed Schedule:

Monday 23rd March-2015

08:45-09:45   CCSDS Plenary

09:45-10:45   MOIMS Opening Plenary

10:45-12:00   DAI WG Meeting (Teleconference, 13h45 Washington-DC, 17h45 London, 18h45 Paris)

10:45-11:00	Welcome and Introductions (DAI WG Document Status Reports – OAIS French version, PAIS Blue Book and Green Book, agency reports)
11:00-12:30	Discussion on ILCP framework, steps and terminology

12:30-14:00   Lunch

14:00-17:30   DAI Meeting (Teleconference, 17h Washington-DC, 21h London, 22h Paris)

14:00-15:30	Discussion on ILCP framework, steps and terminology
15:30-16:30	ILCP Detailed editing (with Technical Editor)
17:00-17:30	ILCP Detailed editing (with Technical Editor)
17:30	Close

Tuesday 24th March-2015

08:45-12:30   DAI WG Meeting (Teleconference, 11h45 Washington-DC, 15h45 London, 16h45 Paris)

08:45-10:00	PAIS Green Book: METS test case (telecon with BnF)
10:30-12:30	Detailed discussion of PAIS test cases results and resulting issues: CNES/COROT, METS/BnF

| 12:30-14:00 | Lunch |

| 14:00-17:30 | DAI WG Meeting | (Teleconference, 17h Washington-DC, 21h London, 22h Paris) |

14:00-15:30	PAIS Green Book: detailed editing (with Technical Editor)
16:00-17:30	PAIS Prototypes issues (if required).
17:30	Close

Wednesday 24th March-2015

| 08:45-12:30 | DAI/RAC WG Meeting (Teleconference 11h45 Washington-DC, 15h45 London, 16h45 Paris) |

| 08:45-09:45 | RAC feedback: auditors certification, training session standard usage |
| 10:00-12:30 | ILCP steps: link with LTDP Preservation Process |

| 12:30-14:00 | Lunch |

| 14:00-17:30 | DAI WG Meeting | (Teleconference, 17h Washington-DC, 21h London, 22h Paris) |

14:00-15:30	ILCP: detailed editing (with Technical Editor)
16:00-17:00	ILCP: detailed editing (with Technical Editor)
17:00-17:30	ILCP: detailed editing (with Technical Editor)
17:30	Close

Thursday 25th March-2015

| 08:45-12:30 | DAI WG Meeting (Teleconference 11h45 Washington-DC, 15h45 London, 16h45 Paris) |

| 08:45-09:45 | PAIS Green Book: Core document completion |
| 10:00-12:30 | PAIS Green Book: Core document completion |

| 12:30-14:00 | Lunch |

| 14:00-17:30 | DAI WG Meeting | (Teleconference, 17h Washington-DC, 21h London, 22h Paris) |

14:00-15:30	PAIS Green Book: detailed editing (with Technical Editor)
16:00-17:30	PAIS Green Book: detailed editing (with Technical Editor)
17:30	Close

Friday 26th March-2015

| 08:45-12:30 | DAI/SEA-XSG WG Meeting (Teleconference 11h45 Washington-DC, 15h45 London, 16h45 Paris) |

| 08:45-10:00 | DEDSL XML schema, joint meeting with technical editor and SEA-XSG Group |
| 10:30-12:30 | Review Action Items from this meeting |

	Review schedules/agendas for upcoming teleconferences

12:30-14:00   Lunch

14:00-17:30   DAI WG Meeting

14:00-15:00	Prepare DAI WG Report for MOIMS Closing Plenary
15:30-16:30	Finalize minutes of the meeting
16:00-17:30	MOIMS Closing Plenary
17:30	Close