CSS Cloud BOF Meeting Notes

13 April 2023

# Attendees

E. Barkley, A. Crowson, M. Gnat, J. Liao, B. Moreira, M. Schwinger

# General Announcements

1. E. Barkley indicated that he will not be able to attend the BOF meetings in person, but plans to attend virtually

# Action item check

1. 0 action items closed
2. 0 action items added
3. 1 action item opened
4. 0 open action item(s)
5. See spreadsheet for details (<https://cwe.ccsds.org/css/docs/CSS-CLOUD/CWE%20Private/Action%20Items> CWE log in required)

# Spring Meetings Planning

1. Agreed that the BOF meetings can run as two 2-hour sessions, 13:30 – 15:30 on Tuesday and Thursday of the meetings week (not as two 4-hour sessions as shown on the room allocation chart)
2. Generated the following list of topics to be covered at the spring meetings
	1. Concept Paper
	2. Verify encoding scheme direction
	3. Confirm books that eventual WG is to produce
	4. Announcement of Opportunity review/finalization
	5. Presentation of local agency discussions
	6. Suggested WG composition
	7. Area charter review

# Review of Draft Announcement of Opportunity (AO)

1. Reviewed the draft of the announcement of opportunity (for industry partner participation)
2. Noted the following that should be worked into the AO statement
	1. leveraging existing CCSDS standards
	2. standards to be produced are intended to be applicable to any cloud provider
	3. work is to be conducted within existing CCSDS processes

# AOB (None)

Note – any subsequent teleconference will be determined at the spring meetings.