

Logistic Information

1. General

- Location: Nagano City, Nagano Pref., Japan
- Dates: May 18-21 (Mon-Thu), 2015
- Meeting Venue & Recommended Hotel:

Mielparque-Nagano

Access: 5 minute walk from the East Exit of JR Nagano Station

Address: 752-8, Tsuruga-takahata, Nagano-City, Nagano 380-8584 Japan

Tel: +81-26-225-7800

Fax: +81-26-225-7801



2. How to Get to Nagano from Airport

It generally takes about 3 hours and 20 minutes from Narita International Airport to JR Nagano Station. From Haneda Airport, it takes about 2 hours and 40 minutes.

Either route you take, you would change at Tokyo Station to Bullet Train (Shinkansen) bound for Nagano, which is the last stop. The venue and recommended hotel Mielparque-Nagano is within 5 minute walk from the east exit of JR Nagano Station.



2.1 Airport --> JR Tokyo Station

2.1.1 Narita Airport --> JR Tokyo Station

There are various ways to get to Tokyo Station from Narita Airport. Recommended is the following route which is the fastest and direct.

Narita Express Train “N’EX”

Limited Express train by Japan Railways (JR) called “N’EX” runs from Narita Airport Terminals 1 and 2 to Tokyo Station every 30 minutes between 7:30-21:44 for 3,020JPY. It efficiently takes you to major train terminals in Tokyo. JR Narita Airport Stations are located on the B1F of both Terminals 1 & 2, just one floor below the arrival lobby. All seats are reserved.

Just visit JR EAST Travel Service Centers located in Narita Airport Terminal 1 and 2 for more information, if you are interested.

For N’EX details, please visit: <http://www.jreast.co.jp/e/nex/index.html>

Cost: 3,020 JPY/one way/person

Travel time: 62 minutes



JR EAST Travel Service Center - Narita Airport Terminal 1



Open Hours: 8:15-19:00

JR EAST Travel Service Center - Narita Airport Terminal 2



Open Hours: 9:30-20:00

JR EAST Travel Service Counter: http://www.jreast.co.jp/e/customer_support/service_center.html

Narita Airport: <http://www.narita-airport.jp/en/access/train/index.html>

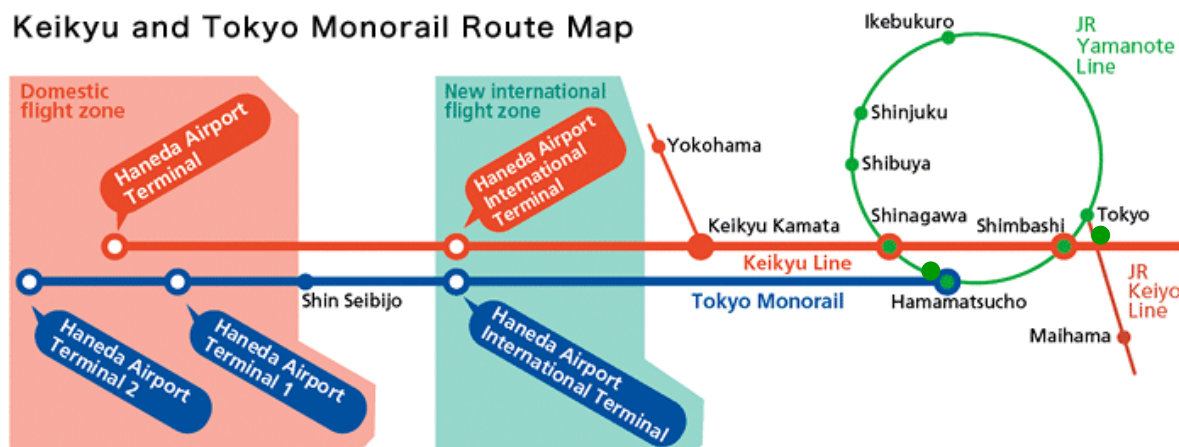
East Japan Railway Company HP: <http://www.jreast.co.jp/e/>

Note : At JR EAST Travel Service Centers, you **can also buy bullet train tickets to and from Nagano with reserved seats so that you do not have to buy tickets at busy Tokyo Station. English-speaking attendant helps you buy the most convenient ticket at ticket office. Receipt is issued upon request. Credit cards accepted.*

2.1.2 Haneda Airport --> JR Tokyo Station

Either of Tokyo Monorail and Keikyu Line provides smooth access to the heart of Tokyo from Haneda Airport. More recommendable is Tokyo Monorail since you can receive English assistance for the Monorail, Yamanote Line, and Bullet Train to/from Nagano inclusively at JR EAST Travel Service Center, located in Haneda Airport International Terminal.

Keikyu and Tokyo Monorail Route Map



By Tokyo Monorail to Hamamatsucho Station:

When taking “Haneda Express” (an express service) of Tokyo Monorail, it takes 13 minutes from Haneda Airport International Terminal Station to JR Hamamatsucho Station.

For Tokyo Monorail details, please visit:

<http://www.tokyo-monorail.co.jp/english/guidance/kokusaisen/index.html>

Cost: 490 JPY(+160 JPY for Yamanote Line to Tokyo Station)/one way

Travel time: 14 min (+6 min for Yamanote Line to Tokyo Station)/one way



Note : At JR EAST Travel Service Center, **you can also buy bullet train tickets to/from Nagano with reserved seats so that you do not have to buy tickets at busy Tokyo Station. English-speaking attendant helps you buy the most convenient ticket at ticket office. Receipt is issued upon request. Credit cards accepted.*

From Shinagawa/Hamamatsucho Station to JR Tokyo Station:

Whichever station you get off, please get out of Tokyo Monorail/Keikyu Line ticket gate and enter JR Hamamatsucho Station/JR Shinagawa Station to take Yamanote Line (green line on silver body) and get to Tokyo Station. To Tokyo Station, it is 5 stations from Shinagawa Sta. while it is 3 stations from Hamamatsucho Sta.

From Shinagawa Sta.: at JR Shinagawa Station, Yamanote Line, Platform #1

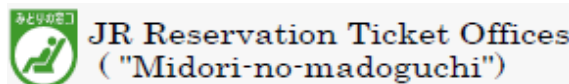
From Hamamatsucho Sta.: at JR Hamamatsucho Sta., Yamanote Line, Platform #2

2.2 JR Tokyo Station --> JR Nagano Station

When you are coming from Narita by N'EX, you will arrive at B5 of JR Tokyo Station. Please go up to the ground floor by escalators and (if you are still without it) buy a ticket for Bullet Train "Asama" bound for JR Nagano Station. (Please see the map on p. 5)

When you are coming from Haneda by changing to Yamanote Line, you will arrive at the second floor of JR Tokyo Station. Please go down to the ground floor by escalators and (if you are still without it) buy a ticket for Bullet Train "Asama" bound for JR Nagano Station. (Please see the map on p. 5)

Tickets are available at **JR Reservation Ticket Office "Midori-no- Madoguchi".**



Tokyo Station is a huge station, so please secure around 30-40 minutes for changing to and getting a ticket for Bullet Train. Asama runs every 15-40 minutes. JR Nagano station is **the last stop**.

If you wish to get off at Sakudaira Station to join the technical tour in the morning on Monday, May 18, please make sure to get on an Asama which stops at Sakudaira. (* Not every Asama stops at Sakudaira.) If you are not sure, please consult at JR EAST Travel Service Counter. Tickets are available at 6,340JPY for Sakudaira.

Ticket: Nagano Shinkansen "Asama"

Cost for reserved seat: 8,200 JPY/one way

Travel time: 85-95 minutes



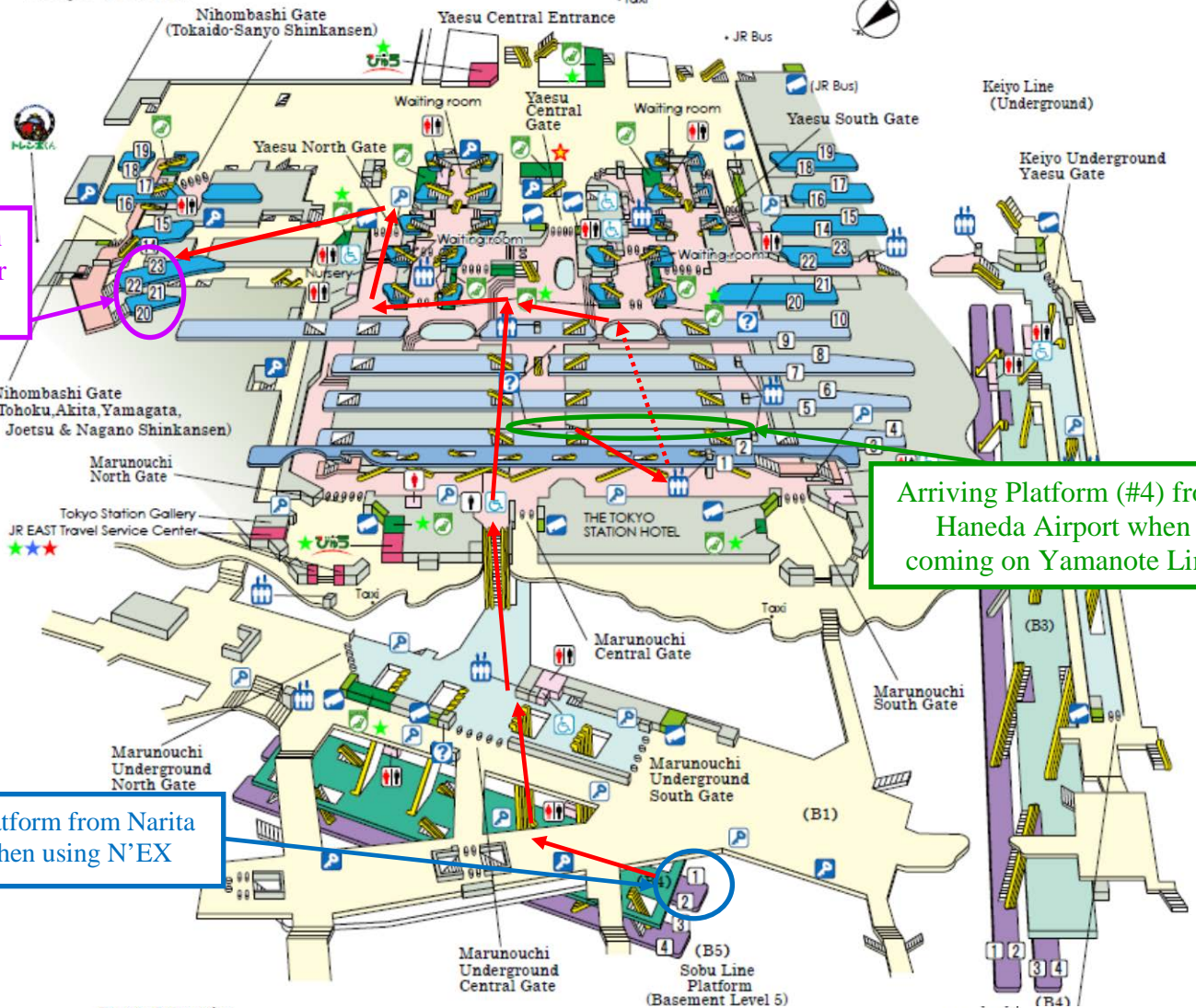
Asama E7 car



Asama E2 car

Map of Tokyo Station

Tokyo Station



Shinkansen
Platform for
Nagano

Arriving Platform (#4) from
Haneda Airport when
coming on Yamanote Line

Arriving Platform from Narita
Airport when using N'EX

Transfer Information

- ①② Chuo Line for Takao
- ③ Keihin-Tohoku Line for Omiya
- ④ Yamanote Line Inner Tracks for Ueno
- ⑤ Yamanote Line Outer Tracks for Shinagawa
- ⑥ Keihin-Tohoku Line for Ofuna
- ⑦⑧ Tokaido Line
- ⑨⑩ Tokaido Line(Limited Express)
- Shinkansen**
- ⑪~⑬ Tokaido,Sanyo Shinkansen
- ⑭~⑯ Tohoku,Yamagata,Akita,Joetsu,Nagano Shinkansen

- Sobu Line(Underground Platform)**
- ①②③④ Sobu Line,Yokosuka Line for Boso(Rapid-service Train)
for Choshi,Kashima-Jingu(Limited Express)
"Narita Express" for Narita Airport

- Keiyo Line(Underground Platform)**
- ①②③④ For Boso(Limited Express,Rapid-service Train)
Keiyo Line for Maihama,Soga
Musashino Line for Maihama,Nishi-Funabashi

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< as of December 2014 >

JR Reservation Ticket Offices ("Midori-no-madoguchi")	View Plaza	Rent a Car	Coin-operated Lockers (Extra large/large available)
Ticket Vending Machines	Elevator	Information Center	Coin-operated Lockers (Midsize/standard only)
Restroom	Facility for the Handicapped	Escalator	Gate
			Track (Platform)

[note!]

- ★: JAPAN RAIL PASS exchange office
- ★: JAPAN RAIL PASS, JR EAST PASS exchange office
- ★: JR EAST PASS sales office
- *A JAPAN RAIL PASS cannot be purchased inside Japan.
- ★: Receipt office of ticket reserved by JR EAST Web site "JR-EAST Train Reservation"
- ★: Only when "JAPAN RAIL PASS" or "JR EAST PASS" is used, the ticket reserved on JR EAST Web site "JR-EAST Train Reservation" is a part of a possible receipt.
- * The ticket reserved on JR EAST Web site "JR-EAST Train Reservation" cannot be received at "Midori-no-madoguchi" (Ticket Office) of JR CENTRAL.
- * Office hours are subject to change and Offices are subject to close without notice.

Shinkansen
Tickets are
available at any
JR Reservation
Ticket Office
with
this sign :



3. Venue

Mielparque-Nagano

Access: 5 minute walk from the east exit of JR Nagano Station.

Address: 752-8, Tsuruga-takahata, Nagano-City, Nagano 380-858, Japan

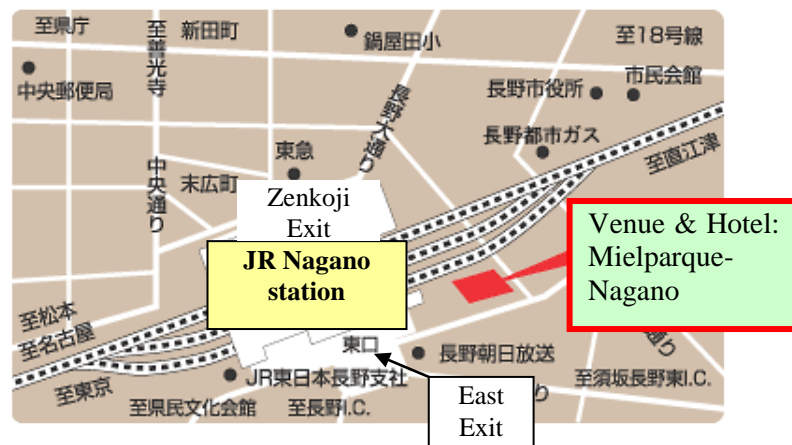
TEL: +81-26-225-7800

FAX: +81-26-225-7801

Web: <http://www.mielparque.jp/ngn/eng.html>

Meeting Room Information:

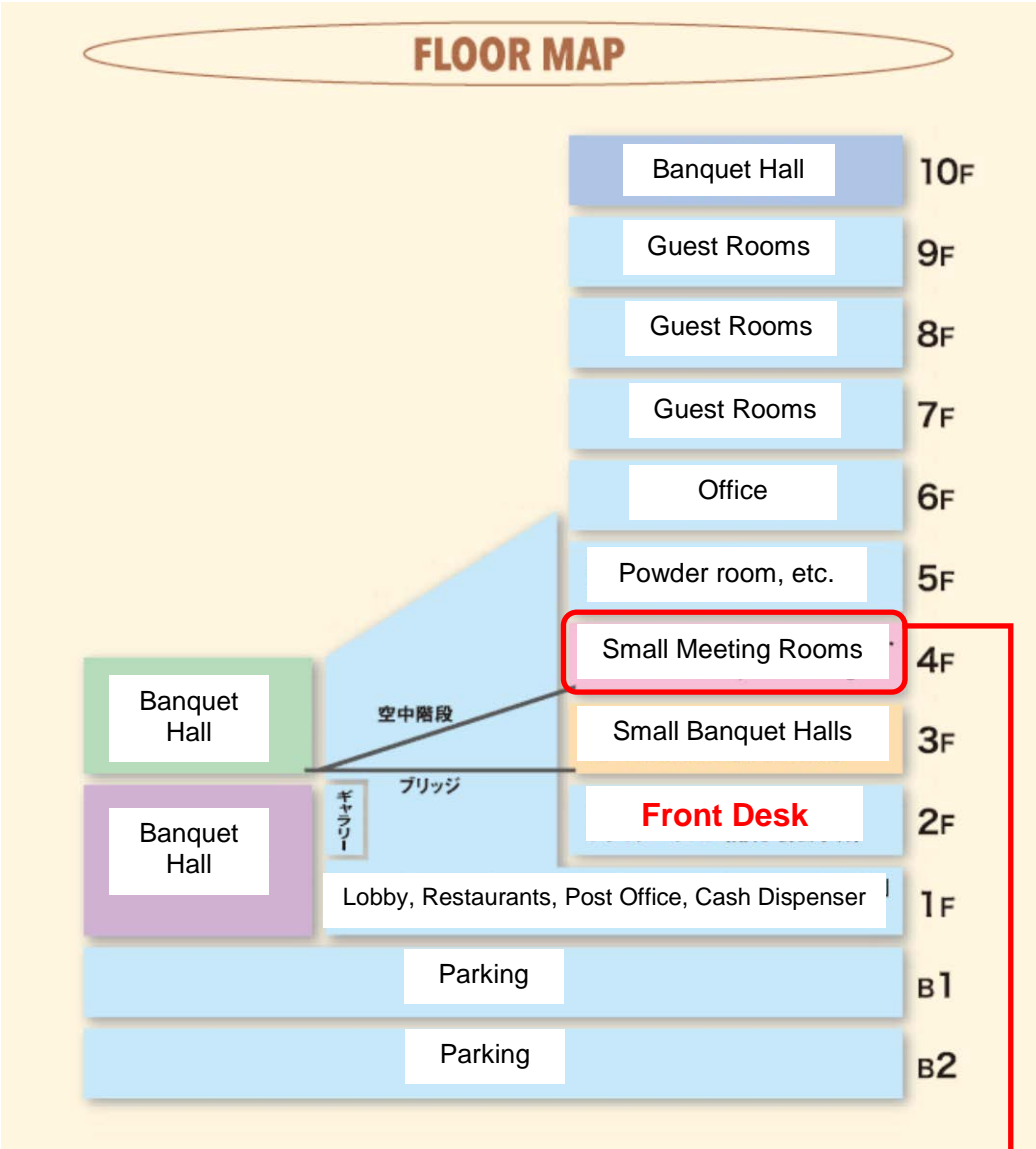
- Meeting room “Hikari” on the 4th floor (see the floor maps below)
- Capacity: 20 persons
- Booked Hours:
9:00 a.m.-17:00 p.m. (May 19-20),
9:00 a.m.-16:00 p.m. (May 21).
- High speed Internet access (wireless)
- Coffee, tea, and water available (self-serve)
- No snack is allowed in the meeting room as per the venue rental policy.
- The meeting room may be locked by a hotel staff during lunch break when no one is using the room.
- Note: Please make sure that every attendee leaves the room by 17:30 at the latest for its subsequent use by others.



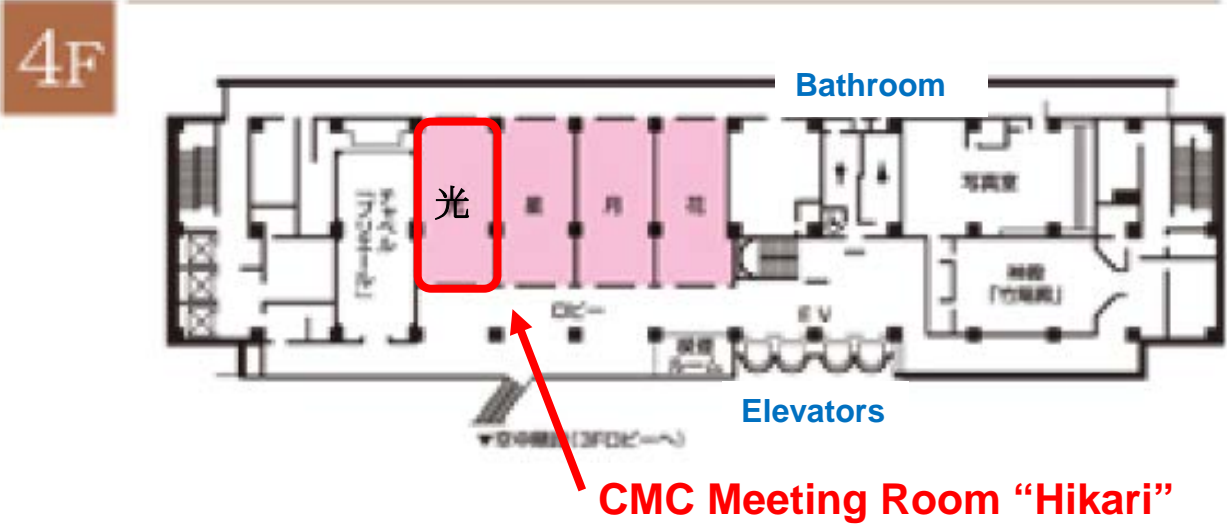
Access from JR Nagano Station



Mielparque-Nagano



Mielparque-Nagano



4. Others

Visa Requirements

Local Secretariat below will support your application to visa to enter Japan. Please contact the Local Secretariat for support.

Link: The Ministry of Foreign Affairs of Japan: <http://www.mofa.go.jp/index.html>)

Local Secretariat*

Contact person: Hitomi WADA

Consolidated Space Tracking & Data Acquisition Department (CSTD), JAXA

Address: 2-1-1 Sengen, Tsukuba-shi, Ibaraki 305-8505, Japan

Phone: +81-50-3362-4038, Fax: +81-29-868-2990

E-mail: wada.hitomi2@jaxa.jp

* Effective on the 1st of April, the Local Secretariat will be replaced. Please pay attention to further notice. We are sorry for the inconvenience this may cause you.

Climate

Mid-Spring (May)

May is spring season in Japan with the average temperature of around 16 degrees Celsius. In May, the weather is mild and only a long-sleeved shirt would be enough during the day, but in the evening, a light jacket might be your help to keep you feel comfortable. Although Nagano is slightly colder than Tokyo, most days are generally warm and comfortable.